



CITY OF TITUSVILLE

City Council Meeting Proceedings **March 19, 2013**

CALL TO ORDER

The regular meeting of Titusville City Council was called to order by Mayor Smith in the Conference Room at the Titusville Redevelopment Authority at 6:00 p.m.

INVOCATION

Given by Debbie Miller of Love Inc.

PLEDGE OF ALLEGIANCE

Led by Mayor Smith

ROLL CALL

Mayor Esther Smith, Deputy Mayor Bill Adelman, Councilman Keith Bromley, Councilman Don Frazier, and Councilman Jay Reese.

ADOPTION OF AGENDA

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to adopt the Agenda as prepared.

APPROVAL OF MINUTES

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to accept the minutes of the regular meeting of February 19, 2013 as submitted and placed on file.

**PUBLIC PARTICIPATION
PERTAINING TO
AGENDA ITEMS**

None

REPORTS

Operational Reports

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to accept the Operational Reports; Building Inspector, Finance, Fire, Police, Public Works, and Treasurer for the month of February 2013 as submitted and placed on file.

**MINUTES OF BOARDS &
COMMITTEES**

Motion by Mr. Adelman, second by Mr. Frazier, and carried unanimously to accept and place on file the minutes of the Housing Authority 1/22, Leisure Services Board 2/7, Redevelopment Authority 4/4, and Safety Committee 2/26.

BILL LISTINGS

Motion by Mr. Bromley, second by Mr. Reese, and carried unanimously to ratify the bill listing warrants dated: 2/21 - \$56,395.22, 2/28 - \$36,717.32, 3/6 - \$14,188.31, 3/15 - \$55,119.55.

OLD BUSINESS

*Council Bill No. 2 of 2013 –
Leisure Services Agreement*

Motion by Mr. Bromley, second by Mrs. Smith, to adopt Council Bill No. 2 of 2013 on its 2nd Reading vote as follows:
Mr. Bromley, Mr. Frazier, Mr. Adelman, Mrs. Smith – Yes
Mr. Reese – No

AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO APPROVE AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE TITUSVILLE AREA SCHOOL DISTRICT TO CREATE A RECREATION COMMISSION WITH PROVISIONS FOR ITS FUNDING AND GOVERNANCE, AND TO AUTHORIZE THE EXECUTION OF SAID AGREEMENT.

NEW BUSINESS

Special Event Approval
Lion's Club Motorcycle Show
& Games

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to approve the Special Event Titusville Lion's Club Motorcycle Show & Games scheduled for June 23, 2013.

Special Event Approval
Oil Festival & Parade

Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to approve the Special Event Titusville Oil Festival & Parade scheduled for August 9-10, 2013.

Resolution No. 1 of 2013 –
Endorsing Employee Safety
Policy Manual

Motion by Mr. Reese second by Mr. Bromley, and carried unanimously to adopt Resolution No. 1 of 2013.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, ENDORSING THE CITY EMPLOYEE SAFETY POLICY MANUAL.

AFSCME Memorandum of
Understanding Authorization

Motion by Mrs. Smith second by Mr. Bromley, and carried unanimously to authorize the proper City Officials to enter in to a Memorandum of Understanding concerning employment of a Parks Maintenance Coordinator.

Titusville Area Leisure Services
Commission - Council
Member Board of Directors
Appointment

Motion by Mr. Reese, second by Mr. Bromley, that Mr. Bromley fill the seat until the end of the year, vote as follows:

Mr. Reese, Mr. Bromley – Yes
Mr. Adelman, Mrs. Smith, Mr. Frazier – No

Motion by Mr. Frazier, second by Mr. Adelman, to appoint Esther to the Board of Directors of the Titusville Leisure Services Commission, vote as follows:

Mr. Bromley, Mrs. Smith, Mr. Adelman, Mr. Frazier – Yes
Mr. Reese – No

Titusville Area Leisure Services
Commission - Resident Board
of Directors Appointments

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to appoint the following list of individuals; Joseph Anderson, Evelyn Deliman, Stephen Kriner, Thomas Lane, and Penny Linsted to the Board of Directors of the Titusville Area Leisure Services Commission as recommended by the ad hoc committee.

WWTP Payment Requisition
#12

Motion by Mr. Frazier, second by Mrs. Smith, and carried unanimously to approve Payment Requisition #12 for the WWTP Phase III Upgrade Project in the amount of \$14,196.00.

PUBLIC PARTICIPATION

James Elliott – 306 N Franklin St

Commented that Council picked the best five candidates for the new Board. He questioned City Council's term limit on the new Board and added that he would have put Jay in there until the end of the year and then selected a new one.

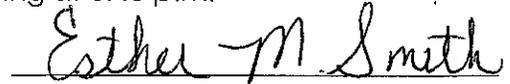
Rick List – 208 N Drake St

Requested permit requirement information on fixing up an old sandstone sidewalk that he does not want replaced and also City Ordinance on solar panels or windmills in town.

ADJOURNMENT

Motion by Mr. Adelman, second by Mrs. Smith and carried unanimously to adjourn the meeting at 6:40 p.m.

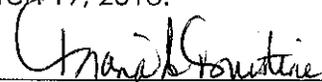
APPROVED BY COUNCIL



Mayor Esther M. Smith

THIS 10th DAY OF APRIL, 2013

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of March 19, 2013.



Diana A. Durstine
Recording Secretary