Complete the authorization form below and return it with payment to the City of Titusville City Services Department, 107 N Franklin St Titusville, PA 16354. Once enrolled, you will continue to receive a regular City Services statement with a notation that Auto Pay is in effect. We must receive a copy of a check to enroll your bank account in to the program.

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (please print)

Name as it appears on bank account

Service Address

Financial Institution

Checking / Savings Bank Routing Number

Bank Account Number

I hereby authorize the City of Titusville to initiate withdrawals from the Financial Institution I have specified for payment of my City Service bills. I authorize the Financial Institution to charge such withdrawals to my account. I understand that a fee will be charged to my account for each request returned for Insufficient Funds. If two requests are returned for insufficient funds, I may be excluded from the plan. I understand that both the Financial Institution and the City of Titusville reserve the right to terminate my participation. I also understand that to temporarily stop a withdrawal, I must notify the City Services Office at least 1 week prior to the Due Date of my bill or my account will be debited as agreed.

Signature_____ Date Authorized _____

Titusville Recycles

*"Recycling **Today** Brings a Better **Tomorrow**"*

Customer Corner

Refuse & Recycling Guidelines

Starting July 1, 2008 you will see a $1.00 per month increase for Refuse/Recycling charges. This increase is necessary to cover rising administrative and contract costs with the City's hauler.

- Set out garbage *(3) 30 gallon cans or bags.* after 5 p.m. the night before scheduled pickup.
- No hazardous household wastes.
- No household remodeling and repair refuse in excess of 100 pounds per month.
- 1 tire per month may be put out for collection. NO rims.
- *Air conditioners, freezers, and refrigerators must be marked with sticker by an authorized Freon removal company.* Contact Tri-County at 1-800-457-8202 ext 1.
- Tree trimmings, hedge clippings, and similar materials shall be cut to length not to exceed three (3) feet and must be securely tied in bundles not more than two (2) feet thick before being deposited for collection.
- Bagged grass clippings will be collected. Absolutely no leaves.
- BULKY ITEMS such as mattresses, box springs, appliances, & hot water tanks: Pl*ease contact Tri-County directly at least TWENTY FOUR HOURS IN ADVANCE of your regularly scheduled pickup .*

Refuse collection will be one date late on: New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving Day, & Christmas Day

Please direct specific questions regarding refuse/recycling including missed pickups to Tri-County directly at 1-800-457-8202 ext 1

Titusville Recycles "Recycling Today Brings a Better Tomorrow"

CFL Recycling comes to Titusville …

As energy-efficient lighting becomes more popular, it is equally important that we dispose of these types of products safely and responsibly. Proper recycling helps ensure the earth-friendly benefits of Compact Fluorescent Light bulbs (CFLs).

CFLs contain trace amounts (an average of 5 mg) of mercury vapor. This vapor is what makes the bulbs energy efficient. The period at the end of this sentence demonstrates the amount of mercury each bulb contains. Because they do contain mercury, the bulbs should be disposed of properly.

To help support the benefits of the CFL collection effort, The City of Titusville has joined forces with the Crawford County Solid Waste Authority to provide a safe place for consumers to dispose of used CFLs bulbs right at City Hall.

The City Services office now has available a Safe Disposal bucket. Please bring non-working CFLSs in to the office for proper disposal. To ensure safe recycling of a broken bulb, please follow the steps listed below.

How should I clean up a broken compact fluorescent bulb?

Open a window and leave the room (restrict access) for at least 15 minutes.

Remove all materials you can without using a vacuum cleaner.

- Wear disposable rubber gloves, if available (do not use your bare hands).
- Carefully scoop up the fragments and powder with stiff paper or cardboard.
- Wipe the area clean with a damp paper towel or disposable wet wipe.
- Sticky tape (such as duct tape) can be used to pick up small pieces and powder.

Place all cleanup materials in a plastic bag and seal it.

- Seal the CFL in a plastic bag and bring it in to City Hall for proper disposal.
- Wash your hands after disposing of the bag.

The first time you vacuum the area where the bulb was broken, remove the vacuum bag once done cleaning the area (or empty and wipe the canister) and put the bag and/or vacuum debris, as well as the cleaning materials, in two sealed plastic bags in the outdoor trash or protected outdoor location for normal disposal.

What can be recycled?

GLASS

Clear, amber, and green glass from beverage bottles and food jars. (NO window glass, light bulbs, crystal, glass tumblers, ceramics, mirrors, or ovenware.)

CANS

Aluminum, steel, bi-metal food cans. (NO aluminum siding, toys, lawn furniture, foil trays, or un-emptied paint cans.)

PLASTICS

(PETE, HDPE) Stamped #1 - #7 on the bottom. (NO motor oil, antifreeze, pump top or spray bottles.

CARDBOARD

Place in container located at the Public Works Garage at 120 St. John St.

NEWSPAPERS/MAGAZINES

Place in a brown paper bag or lay bound with twine on top of your recyclables.

Set out recyclables the same day as scheduled refuse pickup, rinse recyclables and discard lids, use prescribed container, do not place recyclables in plastic bags, recyclables co-mingled with non-recyclables will not be collected.

Pick up a FREE 20 gallon RECYCLING CONTAINER at the Public Works Garage located at 120 St John St - 7:00 a.m. – 3:00 p.m. Mon - Fri