

AUTO PAY / DIRECT PAYMENT Authorization Agreement

Name as it appears on bank account (Please Print)

Financial Institution

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Service Location

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Checking / Savings Bank Routing Number

Bank Account Number

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I hereby authorize the City of Titusville to initiate withdrawals from the Financial Institution I have specified for payment of my City Service bills. I authorize the Financial Institution to charge such withdrawals to my account. I understand that a fee will be charged to my account for each request returned for Insufficient Funds. If two requests are returned for insufficient funds, I may be excluded from the plan. I understand that both the Financial Institution and the City of Titusville reserve the right to terminate my participation. I also understand that to stop a withdrawal, I must notify the City Services Office at least 1 week prior to the Due Date of my bill or my account will be debited as agreed.

Signature _____ Date Authorized _____

eBILL STATEMENT Authorization Agreement

Primary email address (Please Print)

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Secondary email address

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I hereby authorize the City of Titusville to electronically send my City Service bills to the email address(es) listed above. I understand that the City cannot be held responsible if I do not receive my eBill. I also understand that it is my responsibility to ensure my City Services bill is paid each month even in the event a notification e-mail is not successfully delivered to me (e.g. spam blockers).

Signature _____ Date Authorized _____



Recycling Guidelines

Set recyclables out the same day as scheduled refuse pickup. Rinse recyclables and discard lids. Use prescribed container. Do not place recyclables in plastic bags. Recyclables co-mingled with non-recyclables will not be collected.

Pick up a **FREE 20 gallon RECYCLING CONTAINER** at the Public Works Garage located at 120 St John St - 7:00-3:00 Mon - Fri.

SORRY TAGS - The hauler will place "sorry" tags on refuse /recycling that is not being picked up. The tag will explain the reason for refusal and a copy will be supplied to the City.

- § **GLASS** - Clear, amber, and green glass from beverage bottles and food jars. (NO window glass, light bulbs, crystal, tumblers, ceramics, mirrors, or ovenware).
- § **CANS** - Aluminum, steel, bi-metal food cans. (NO siding, toys, lawn furniture, foil trays, or empty/dry paint cans).
- § **PLASTICS** - (PETE, HDPE) Stamped #1 - #7 on the bottom. (NO motor oil, antifreeze, pump top or spray bottles).
- § **CARDBOARD** - Place in container located at the Public Works Garage at 120 St. John St.
- § **NEWSPAPERS/MAGAZINES** - Place in a brown paper bag or lay bound with twine on top of your recyclables.

Refuse Pickup Guidelines

Please direct specific questions regarding refuse/recycling including missed pickups to Tri-County directly at 1-800-457-8202 ext 1

- § Set garbage out **after 5 p.m.** the night before scheduled pickup.
- § Containers should be no more than 30 gallons. **Limit is three (3) 30 gallon cans or bags.** Containers must be removed from the street within 24 hours of pickup.
- § **No household remodeling and repair refuse in excess of 100 pounds** per month or at any time in any quantity greater than can be handled by two workers.
- § **1 tire per month** may be put out for collection. NO rims.
- § Air conditioners, freezers, and refrigerators *must be marked with sticker by an authorized Freon removal company.* (Contact Tri-County @ 1-800-457-8202 ext 1).
- § Tree trimmings, hedge clippings, and similar materials shall be cut to length not to exceed three (3) feet and must be securely tied in bundles not more than two (2) feet thick before being deposited for collection.
- § **Bagged Grass clippings** will be picked up by Tri-County
- § **Bulky Items:** When you have bulk items for collection, **please contact Tri-County directly at least TWENTY FOUR HOURS IN ADVANCE** of your regularly scheduled day. Describe the item in detail and they will advise you of the best way to prepare the item for collection. Common bulk collection items include; Mattresses/Box Springs, Appliances, Hot Water Tanks, and Furniture.
- § **Needles and Sharp Objects:** Place all needles, syringes and lancets, in a hard plastic container with a tight fitting lid **taped** shut. Place with your regular trash, NOT recycling. Wrap all sharp objects, such as broken glass or sharp metal in heavy paper and tape.
- § **Items not Included / Not Picked up:** Paving Materials, Asphalt, Stones, Sand, Dirt, Broken Concrete, Bricks or Concrete Blocks, 55 Gallon Metal Drums, Metal Grease Drums, Propane and Oxygen Tanks, Gun Ammunition, Explosives or Fireworks, Liquid Chemicals, Oil, Flammable Liquids, Liquid Paint and Stains, Lead-Acid (Car) Batteries, Unconfined Syringes/Needles, Excrement, Roofing or Decking Materials.
- § **Holidays:** New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. If your regular collection day falls on or after a weekday holiday, your collection will occur one day later than normally scheduled. If your regular collection day falls before a weekday holiday, there will be no change in your collection day.

Titusville Recycles "Recycling Today Brings a Better Tomorrow"