



**CALL TO ORDER**

The regular meeting of Titusville City Council was called to order by Mayor Nystrom in the Conference Room at the Titusville Redevelopment Authority at 5:33 p.m.

**INVOCATION**

Given by Tim Maybray.

**PLEDGE OF ALLEGIANCE**

Led by Mayor Nystrom.

**ROLL CALL**

*Members Present:* Mayor James Nystrom, Deputy Mayor Esther Smith, Councilwoman Bonnie Hull, Councilman Pat Cartney, Councilman Jay Reese.

Mary Hill represented The Titusville Herald. GBS Television taped the proceedings. City Manager Pennie Maclean and Solicitor Richard Winkler arrived at 6:07 p.m.

**ADOPTION OF AGENDA**

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to adopt the meeting Agenda as prepared.

**APPROVAL OF MINUTES**

It was *moved* by Mr. Reese, *seconded* by Mrs. Smith, and *carried unanimously* to accept the minutes of the regular meeting of November 16, 2010 and the special meeting of December 14, 2010 as submitted and place on file.

**PUBLIC PARTICIPATION  
PERTAINING TO  
AGENDA ITEMS**

None.

**PUBLIC HEARING: 2011  
BUDGET**

Mayor Nystrom opened the Public Hearing. He went on to describe the budget Council would be voting on would be Council Bill No. 5 introduced at the November 16<sup>th</sup> meeting.

There was no public input.

It was *moved* by Mrs. Smith, *seconded* by Mrs. Hull, and *carried unanimously* to close the public hearing.

**REPORTS**

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to accept the Operational Reports; Building Inspector, Fire, Police, Public Works, and Treasurer for the month of November 2010 as submitted and place on file.

Mrs. Smith stated she looked at them all previously and she has no questions.

Mr. Reese questioned the fingerprinting kits.

Police Chief Gary Thomas explained that the Police Department received donations from private clubs like the VFW and PNA. The department purchased fingerprinting kits that will be distributed after the Christmas break to grades pre-K through grade 5. Parents can fingerprint their own child. They had done this years ago. The

Police Department

department put some feelers out and area establishments came through. He went on to say that you hope you never need them but if you do you have them on file. Chief Thomas explained the process is simple and self explanatory and stated he thinks it's a good thing.

**BILL LISTING**

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to ratify the bill listing warrants dated 11/17/10, 12/2/10, 12/8/10, & 12/14/10.

Mr. Nystrom stated that Council receives these via email every week and questions are usually posed as they come in but they will run through them.

Warrant dated - 11/17/10 - \$69,317.09 - no questions

Warrant dated - 12/2/10 - \$125,864.09

Mrs. Hull questioned the signature of the Controller not being on three reports has she not seen them yet ?

Mrs. Durstine stated the timing of when AP prints the reports is a little bit different from when Council actually receives them. The Controller sees them all. Signatures and dates are on them as they are approved.

Mr. Reese stated the \$125,000 is inter-fund transfers. We didn't spend the money we just moved it.

Warrant dated - 12/08/2010 - \$65,990.17

Mr. Reese stated he emailed a question today and was answered the gate at the sewage treatment plant. Randy is not here to tell him how fancy the gate is. He stated the airport is probably going to need one next if Homeland Security thinks we need one for our wastewater treatment plant. He stated maybe the airport will be next. Mrs. Hull stated water. Mr. Reese stated water will probably and thanked Diana for the answer.

12/14/2010 - \$15,397.80 - no questions

**OLD BUSINESS**

*Council Bill 4 of 2010*

It was *moved* by Mr. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to adopt Council Bill No. 4 of 2010 on second reading.

**COUNCIL BILL NO. 4 OF 2010** - AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, FIXING THE REAL PROPERTY TAX RATE FOR ALL CITY PURPOSES FOR THE YEAR 2011.

Mr. Nystrom stated this is basically fixing the tax rates on property for 2011. It is the same as it was in 2010. This is all part of the budgeting process and we fix them every year.

*Council Bill 5 of 2010*

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to reject Council Bill No. 5 of 2010 on second reading.

**COUNCIL BILL NO. 5 OF 2010** - AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE CITY GOVERNMENT DURING THE YEAR 2011.

Mr. Nystrom stated to the general public this is one of the budget bills that is open. Council Bill No. 6 will require a vote at the Tuesday, December 28<sup>th</sup> special meeting. Council Bill No. 5 is the original budget that was proposed.

*Resolution No. 20 of 2010*

It was *moved* by Mr. Reese, *seconded* by Mrs. Smith, and *carried unanimously* to adopt Resolution No. 20 of 2010 fixing the salary of the City Manager.

Mr. Nystrom stated this resolution is for fixing the salary of the City Manager at \$62,822. There has not been an increase for two years.

Mr. Reese stated it is unfortunate that there a lot of people in the City that have done great jobs this year but the money is just not there to do anything and it is unfortunate. He went on to say it is even more unfortunate that she is not here to hear him say that. She is working down the street right now.

Mrs. Smith stated in her opinion Pennie deserves an increase in salary however these are tight times, tough times and at this time she could not support it either.

*Resolution No. 21 of 2010*

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to adopt Resolution No. 21 of 2010 authorizing the issuance of a Tax Anticipation note (TAN).

Mr. Nystrom stated we seem to be moving through these rather quickly. He stated we covered these the last couple of weeks. This is basically to fund the city because we receive our property taxes in April or May and this is something the City does every year in order to expense then the money is normally paid back every year in December. The 2010 Anticipation Loan will be paid back by the end of the year and this is to draw down for 2011 in order that we have operating funds until we have tax funds and other revenues in.

*Resolution No. 24 of 2010*

It was *moved* by Mr. Cartney, *seconded* by Mrs. Smith to adopt Resolution No. 24 of 2010 Amending Title 11, Chapter 191 Fee Schedule.

Mr. Cartney and Mr. Nystrom - Yes  
Mrs. Smith, Mrs. Hull, Mr. Reese - No

Mr. Nystrom reviewed each of the fee changes in the Resolution.

Mr. Reese stated Council has talked about this at length. He doesn't have a problem covering fees. He stated he liked the way Mr. Nystrom said the False Alarm Fee is a fine and he doesn't have a problem with them going up. Mr. Reese stated that he has a problem with charging people more because to him that is a tax. He went on to say we go through this all the time. We can hash this out and vote on it; this is just his personal opinion. Pat put a lot of work in to it and he doesn't want to take that away from it. We were doing things at City Hall where we weren't covering costs.

Mr. Cartney stated he brought this up because we do spend more money in sending out some of the labor and he wants to catch the cost of it by having someone charged for it instead of always putting it on the taxpayers.

Mr. Reese stated he doesn't have a problem with the asterisks for actual costs, but to raise the tap fee it just makes it harder for someone to make something happen.

Mrs. Smith will not vote for it because she does not think we should penalize people that are wanting to move in to town whether opening a new business or building a new home. She stated that Randy said there were 7 new tap ins per year and that does not generate a whole lot of monies so she doesn't think we should penalize people and can't vote for it for that reason.

Mr. Reese stated he would like to see it come back in another form.

Mr. Nystrom requested the Resolution be moved to the first work session in 2011.

Mr. Reese and Mrs. Smith stated they appreciated Mr. Cartney and his work on this.

*Resolution No. 25 of 2010*

It was *moved* by Mrs. Smith, *seconded* by Mr. Reese, and *carried unanimously* to adopt Resolution No. 25 of 2010 adopting Crawford County's Hazard Mitigation Plan.

Mr. Nystrom stated Fire Chief Crotty brought this up at one on their work session and this is something we need to participate in.

*Resolution No. 26 of 2010*

It was *moved* by Mrs. Smith, *seconded* by Mr. Reese, and *carried unanimously* to adopt Resolution No. 26 of 2010 setting Council Meeting times for 2011.

Mr. Reese stated this changes the meetings January, February, March, April to 6:00 and the summer meetings back to 5:30, then back to 6:00 in September if passed.

Mr. Nystrom questioned if everyone understood Mr. Reese's comment and restated the meeting times in the Resolution.

*Special Event Approval*

It was *moved* by Mrs. Smith, *seconded* by Mr. Reese, and *carried unanimously* to approve the American Cancer Society Relay for Life – Night of Hope January 20, 2011.

Mr. Nystrom stated he believes this is the first year they are holding this event. Mr. Cartney confirmed.

Mr. Nystrom stated the special event forms have been submitted and the insurance form has been submitted and have been run past all of the department heads and everyone was favorable to having this event.

**PUBLIC PARTICIPATION**

Mr. Don Frazier – 206 W Elm St

Mr. Frazier offered Council his apology for the last few months he has been unable to come to the meetings. He stated this is a small town. He stated he knows each and every Council member and he knows that there are no agendas other than to do what's right for this town. He stated he was very disappointed to see what happened and some of the comments in the newspaper and other media. He has attended meetings for years and has seen the good and seen the bad. He thanked Council and hopes he can attend meetings more this coming year. He would like us to lay down our sabers and work together this year.

Mr. Tom Kopper – 323 E Main St

Mr. Kopper stated he agrees with Mr. Frazier. One of the biggest things he has heard with Police and Fire and talking to Chief Thomas is they are reactionary departments reporting when something happens. They can't prevent anything and that is where the people in the City need to step up and let them know. The City is really in the taxpayers hands not Council's. The reality is the buck stops and starts with us. The City needs to help each other like a family. The arm cannot do anything with out the rest of the body.

Mark Frater – 215 N Drake St

Mr. Frater stated that he also knows for a fact that everyone sitting up there does what they do because they care about this town and he cares about it to and Council is making the best out of a difficult situation. He thanked Council for that and wished Council and all of Titusville best Christmas greetings.

Russeline Rice – 150 White Oak Dr

Ms. Rice stated she wants to be part of the parade and thanked Council. Council towed the line on taxes for us and that is what we needed and you took a beating for the taxpayers. She stated she feels bad about the police officers and wished we could do something different. She wishes we could get retirements renegotiated so we are not in this shape. She stated she has looked

at stuff and that looks like our only solution.

**COMMENTS BY  
MAYOR/COUNCIL**

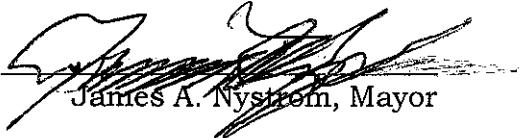
None.

**ADJOURNMENT**

It was *moved* by Mrs. Smith, *seconded* by Mrs. Hull, and *carried unanimously* to adjourn the meeting at 6:15 p.m. to an executive session followed by adjournment.

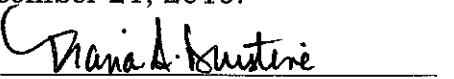
**APPROVED BY COUNCIL**

THIS 18<sup>th</sup> DAY OF  
January, 2011



James A. Nystrom, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of December 21, 2010.



Diana A. Durstine  
Diana A. Durstine  
Recording Secretary