



CALL TO ORDER	The regular meeting of Titusville City Council was called to order by Mayor Smith in the Conference Room at the Titusville Redevelopment Authority at 5:39 p.m.
MOMENT OF SILENCE	Observed
PLEDGE OF ALLEGIANCE	Led by Mayor Smith
ROLL CALL	Mayor Esther Smith, Deputy Mayor Bill Adelman, Councilman Keith Bromley, and Councilman Jay Reese were present.
OTHERS PRESENT	City Manager Larry Manross, Solicitor Richard Winkler, Police Chief Thomas, Mary Hill represented the Titusville Herald and Jim Gross taped the proceedings.
NOTICE OF EXECUTIVE SESSIONS	Mayor Smith announced that Council held an executive session on personnel on May 8 th .
ADOPTION OF AGENDA	It was <i>moved</i> by Mr. Bromley, <i>seconded</i> by Mr. Adelman, and <i>carried unanimously</i> to adopt the Agenda as prepared.
APPROVAL OF MINUTES	<p>It was <i>moved</i> by Mr. Bromley, <i>seconded</i> by Mr. Reese, and <i>carried unanimously</i> to accept the minutes of the regular meeting of April 17, 2012 and special meeting of April 26, 2012 as corrected and place on file.</p> <p>Mayor Smith had a change for April 17th. On page 6, speak should be speed.</p>
PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS	None
REPORTS	<p>It was <i>moved</i> by Mr. Bromley, <i>seconded</i> by Mr. Reese, and <i>carried unanimously</i> to accept the Operational Reports; Building Inspector, Finance, Fire, Police, Public Works, and Treasurer for the month of April 2012 as submitted and to place on file.</p> <p>Mayor Smith questioned the progress with Sheetz. Mr. Manross stated the last he heard was Sheetz had given the Medicine Shoppe 6 months. They would have to be out the end of June/1st of July.</p> <p>Mr. Reese said he was approached by a citizen (his wife) about some foliage on Central and Petroleum. Back when the school kids were here they had taken a photograph of that area and he didn't know if that had ever been looked at or not. Mr. Bromley said he drove by there today and it is very difficult to see out of that intersection. Mrs. Smith said there are quite a few places like that.</p>

Building Inspector

Finance Director

Mr. Reese questioned the numbers not necessarily jiving with the Treasurer's Office numbers. Finance Director Durstine stated a lot of it is the timing. It would have to do with the last day or week of the month when the deposits actually go to the bank versus when they are recorded in MUNIS. The Finance Director will take a look at the dates.

Police Department

Mr. Reese questioned the Chief on Live Scan. Chief Thomas explained that Live Scan is like what you see on TV when they lay somebody's hand on a glass platen that scans their fingerprints. With fingerprints there is no more rolling and no more paper print cards. The Feds are no longer as of sometime in July accepting paper cards. The State still is but it is only going to be a matter of time. We applied for a \$300,000 grant to get three Live Scans in the County. One would have been in Conneaut Lake, one at the jail, and one would have been in Titusville. They gave out \$5.2 million and people applied for like \$50 million. We didn't make it but they are looking at the big cities now. Mr. Reese said it was good to see that we are the lead agency.

Mrs. Smith said she has noticed that there is not much of a speeding problem on Main Street. Chief Thomas said they ran speed Monday and didn't have any takers. Central Avenue in front of Kwik Fill did not have anyone 10 mph over. Chief Thomas said when you stand there you think they are going like crazy but when they start running through the thing they are not going nearly as fast as you think they are. He hopes it stays like that all summer.

Chief Thomas confirmed for Mr. Bromley that the HVAC unit is working good.

Public Works Department

Mayor Smith noted Council received the report tonight. She thanked everyone for mowing Robert's Grove and the park downtown.

Mr. Manross provided an update for Mr. Bromley on the lighting issue at Robert's Grove. He has spoken to the electrician and he was in Boston for the week and that is one reason, but he is chasing the problem. There is a break somewhere in their line and he is having trouble finding it.

MINUTES OF BOARDS & COMMITTEES

It was *moved* by Mr. Bromley, *seconded* by Mr. Adelman, and *carried unanimously* to accept the minutes of the Airport Authority 1/11, 3/14 & 4/11, Planning Commission 3/8 and Safety Committee 4/24.

Airport Authority - Mr. Bromley provided an explanation for Mr. Bromley in regards to the Penelec main line upgrade. The process caused a big spike and destroyed the fuel monitoring system. The upgrade is for unmanned fuel service. Mr. Manross added that the City has received the check from the insurance company.

BILL LISTINGS

Mayor Smith requested a copy of the 2010 Airport audit.

It was moved by Mr. Reese, seconded by Mr. Bromley, and carried unanimously to ratify the bill listing warrants dated 4/18 \$64,716.19, 4/25 \$62,561.51, 5/3 \$30,991.46, and 5/9 \$41,016.64.

Mayor Smith informed the public that these are sent to Council by the Manager via email and Council has the opportunity to review and to look them over and ask any questions.

Warrant Dated – 4/25

Mr. Reese questioned on page 3 the Hatch, Mott, MacDonald invoice due date in December. This was for the 2011 Pretreatment program.

Warrant Dated – 5/3

Mr. Reese questioned page 5 and 6 and the \$10,000 at the waste water treatment plant. Mr. Manross clarified this was for crane rental and work to get the SBR tanks back up and running.

Old Business

2nd reading - Council Bill No. 6 of 2012 – No Parking Chestnut and Elm Streets

It was moved by Mr. Bromley, seconded by Mr. Adelman, and carried unanimously to adopt Council Bill No. 6 of 2012 on 2nd Reading.

AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, AMENDING ARTICLE 521, PARKING GENERALLY, SECTION 521.06, PARKING PROHIBITED AT ALL TIMES, TO PROHIBIT PARKING ON THE SOUTH SIDE OF EAST ELM STREET FOR A DISTANCE OF 50 FEET EAST FROM ITS INTERSECTION WITH CHESTNUT STREET AND FOR A DISTANCE OF 32 FEET WEST FROM ITS INTERSECTION WITH CHESTNUT STREET, AND ON THE WEST SIDE OF CHESTNUT STREET FOR A DISTANCE OF 25 FEET NORTH FROM ITS INTERSECTION WITH EAST ELM STREET.

Mr. Bromley requested the City notify the neighbors.

New Business

Corey/Steinbuhler Subdivision

It was moved by Mr. Reese, seconded by Mr. Bromley, and carried unanimously to approve the Corey/Steinbuhler subdivision contingent upon the Crawford County Planning Commission and local Planning Commission recommendations.

1st reading - Council Bill No. 7 of 2012 – Ordinance Codification

It was moved by Mr. Bromley, seconded by Mr. Adelman, and carried unanimously to introduce Council Bill No. 7 of 2012 on 1st Reading.

AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF TITUSVILLE, PENNSYLVANIA.

WWTP Payment Requisition #3

It was moved by Mr. Reese, seconded by Mr. Adelman, and carried unanimously to approve Payment Requisition #3 for the WWTP Phase III Upgrade Project in the amount of \$5,496.06.

Mr. Manross confirmed for Mr. Reese that everything is in order for this requisition. It is mostly engineering fees and there are some attorney fees from our Solicitor and a filing fee for the DCED.

Resignation from City Council

It was moved by Mr. Adelman, seconded by Mr. Bromley, and carried unanimously to accept with regret the resignation of Mr. Patrick Cartney from City Council.

Mayor Smith read a Proclamation in honor of Mr. Cartney. (Attached) Mayor Smith added that she has appreciated and enjoyed working with Pat.

Mr. Bromley thanked The Mayor for putting the Proclamation together.

Mr. Reese said that Pat had an area of expertise that was different than his when he was here and he was always big in to Public Works and was a good piece of the puzzle here.

PUBLIC PARTICIPATION

None

**COMMENTS BY
MAYOR/COUNCIL**

Mayor Smith stated five applications were received by individuals that are interested in serving on City Council. Discussion on the process followed and a consensus was reached. Mayor Smith requested Mrs. Durstine call the individuals to schedule interviews for Tuesday May 22nd starting at 6:30pm at City Hall and to advertise a Special Meeting for Tuesday May 29th.

Mr. Winkler confirmed for Mr. Reese that if Council does not decide, a group of citizens can file a petition and the Judge would do the appointment then.

Mr. Bromley acknowledged and appreciates Mrs. Durstine for continuing to do a great job on putting Council packets together and having everything ready.

CITY OF TITUSVILLE

City Council Meeting Proceedings – May 15, 2012

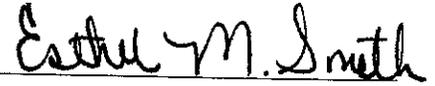
ADJOURNMENT

It was *moved* by Mr. Adelman, *seconded* by Mr. Bromley and *carried unanimously* to adjourn the meeting at 6:10 p.m.

Mayor Smith thanked everyone for coming.

APPROVED BY COUNCIL

THIS 19th DAY OF June, 2012



Mayor Esther M. Smith

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of May 15, 2012.



Diana A. Durstine
Recording Secretary