



CALL TO ORDER	The regular meeting of Titusville City Council was called to order by Mayor Nystrom in the Conference Room at the Titusville Redevelopment Authority at 6:00 p.m.
INVOCATION	Given by Associate Pastor Alberta Smith.
PLEDGE OF ALLEGIANCE	Led by Mayor Nystrom
ROLL CALL	Mayor James Nystrom, Deputy Mayor Esther Smith, Councilman Pat Cartney, Councilwoman Bonnie Hull, and Councilman Jay Reese were present. City Manager Larry Manross, Police Chief Thomas, Fire Chief Joe Crotty, Mary Hill represented The Titusville Herald. GBS Television taped the proceedings.
NOTICE OF EXECUTIVE SESSIONS	Mr. Nystrom stated there was an executive session after the last work session on personnel.
ADOPTION OF AGENDA	It was <i>moved</i> by Mrs. Hull, <i>seconded</i> by Mr. Reese, and <i>carried unanimously</i> to adopt the meeting Agenda as prepared.
APPROVAL OF MINUTES	It was <i>moved</i> by Mrs. Smith, <i>seconded</i> by Mrs. Hull, and <i>carried unanimously</i> to accept the minutes of the regular meeting of October 18, 2011 as submitted and place on file.
BID AWARD	It was <i>moved</i> by Mr. Reese, <i>seconded</i> by Mr. Cartney, and <i>carried unanimously</i> to award the contract for the Police Department Roof Replacement to Wagner's Energy, Titusville in the amount of \$24,948.60 the lowest responsible bidder. Before a motion was made, Mr. Reese asked if he could ask a few questions first so he could then maybe make a motion. He stated originally when Council discussed this there were different alternatives. He asked the original number the City Manager had figured and was the low bid here higher than anticipated? City Manager Manross stated the bid is lower then original anticipation of \$35,000. Mr. Reese also questioned if these were the only three that took out bid packages or were there more that chose not to bid based on the way you had it worded. Mr. Manross stated all three of these were the only ones that placed a bid and all three visited the site and all met all of the qualifications as far as the bid bond and the insurance. Mr. Nystrom stated they are a local firm and a couple of the companies he works with have used them in the past and they do good work. Mrs. Smith stated she was not sure if she should sustain from this

**PUBLIC PARTICIPATION
PERTAINING TO
AGENDA ITEMS**

because she thinks he may date her sister. Mr. Nystrom stated he does not think that relationship should enter this.

Mr. Manross stated they will start within 10 days and weather permitting be done in 45.

None

REPORTS

It was *moved* by Mrs. Smith, *seconded* by Mrs. Hull, and *carried unanimously* to accept the Operational Reports; Building Inspector, Fire, Police, Public Works, and Treasurer for the month of October 2011 as submitted and to be placed on file.

Fire Department

Mr. Reese commented that somewhere between the Fire Department and Treasurer's report he saw the City was paid for a couple of nuisance fire alarms and he is glad to see it.

Public Works

Mr. Reese commented Council briefly touched on the generator last week. Mr. Manross stated the City is still using a loaner for the Bank & Allen Street generator at no charge. The other one caught on fire and they took it back. The repairs are at no cost.

Treasurer

Mr. Reese commented while raking leaves the other day there was a strange man in his neighborhood wearing an orange vest reading his water meter and it was great to see. It was the first time he had been there in awhile.

Mr. Reese questioned if the snow removal contract deposit is what we were anticipating to get this year or money we were anticipating to get next year? Is it for January of this year or for January of next year and how it is appropriated in the budget? Mr. Manross will get back to Mr. Reese.

Mr. Reese requested the Treasurer show the account balances from December 2010 and December 2011 in the City Services ledger.

**MINUTES OF BOARDS &
COMMITTEES**

*Titusville Housing Authority
Safety Committee*

It was *moved* by Mrs. Smith, *seconded* by Mr. Cartney, and *carried unanimously* to accept the minutes of the October 25, 2011 meeting of the Safety Committee and the October 18, 2011 meeting of the Titusville Housing Authority as submitted and to place them on file.

Mrs. Hull commented to the Safety Committee Secretary Fire Chief Crotty that it took her awhile to figure out who Time was in the attendance. Chief Crotty apologized for any typos and stated to make up for the error of Time Lorenz we just got notification today that we got certified again and it will again qualify us for a 5% discount on our Worker's Compensation. Mr. Reese stated there were a couple

New Business

Civil Service List Authorization
Fire and Police

It was moved by Mrs. Smith, seconded by Mrs. Hull, and carried unanimously to authorize the generation of Civil Service Lists for Fire and Police.

Mayor Nystrom stated this is basically to have lists in which we can place both the Fire and Police Department. The list will go out and it will be good for two years. We have a need right now for minutemen in the Fire Department. At this point we do not have a need in the Police Department but we are going through the process that way if there would be an opening we would have a list that we could replace a Police Officer if necessary.

Mr. Reese stated he made a motion not to go forward with this last month because at that time we really hadn't reviewed the hiring policies and really had a clear handle on it. Personally he had wanted to maybe look at a nepotism clause, but he did not gain support of that from his colleagues. He went on to say it was a good exercise to look at what we do have in place.

1st Reading - Council Bill No. 9
of 2011- Fixing the Real
Property Tax Rate for 2012

It was moved by Mrs. Smith, seconded by Mr. Reese, and carried unanimously to introduce Council Bill No. 9 of 2011 with corrections on 1st reading.

Mr. Manross read a portion of the Ordinance.

Mr. Nystrom stated the tax rate and fee structure that we just read is no change from 2011. There is not a tax increase.

Mrs. Hull stated there are a couple of typos on the year that need corrected and she is not sure about the Recreation; .3648 mills and .3648 on a hundred. She thinks it should go over one more decimal point to the left. She stated so long as everything is they way it should be she is comfortable with it.

Mr. Reese stated he is happy to be sitting here right now at this point. There was a lot of work involved.

1st Reading - Council Bill No.
10 of 2011- 2012 Budget

It was moved by Mrs. Smith, seconded by Mr. Reese to introduce Council Bill No. 10 of 2011 on 1st reading, vote as follows:

Mr. Reese, Mrs. Smith, Mr. Nystrom, Mr. Cartney – Yes
Mrs. Hull – No

Mr. Manross read each of the revenue and expenditures totals.

Mr. Nystrom announced for the public that all of the detail of the budget will be up on the internet first thing in the morning.

Mr. Reese commented that he likes when Mr. Nystrom tells the yardstick story and this isn't perfect but it is a measuring stick.

Mr. Nystrom stated it is a yardstick because you have no idea what is going to happen in the next 12 months and this is what we think will happen and we started with it with no tax increase in mind and we worked under that basis. The City Manager and the people in his staff there worked on it and did an excellent job in getting information to Council and he thinks the budget was put together pretty quick but still was done in a professional manner. He thanked the City Manager and his staff for doing the work on the budget.

Mrs. Hull stated she wanted to preface her vote and went on to say that she appreciates all of the hard work that the City Manager and everybody did. It was very well put together. She is still reviewing the numbers so if she should happen to vote no don't take it personally she is still reviewing the numbers and we still have 30 days.

Mr. Nystrom stated the 2nd reading has been scheduled for the 20th of December which is Council's regular voting meeting. Council will have the regular two sessions prior to that time but are looking at taking the 2nd reading on the 20th of December.

It was moved by Mrs. Smith, seconded by Mr. Cartney, and carried unanimously to approve the Lion's Club Christmas Parade scheduled for Friday, November 25, 2011 at 6:00 p.m.

Special Event Approval –
Lion's Club Christmas Parade

PUBLIC PARTICIPATION

None

**COMMENTS BY
MAYOR/COUNCIL**

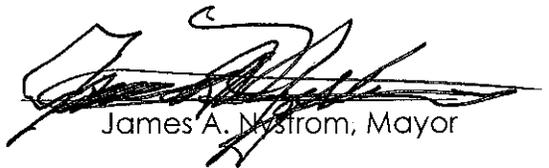
Mrs. Hull thanked the volunteers that do a lot around the City that don't want any recognition. There was some work done recently at one of our parks that looks very very nice and they want absolutely no recognition. She went on to say she wants to thank them and let them know that it did not go unnoticed. Mrs. Hull also congratulated the two new candidates that were successful in the bid for City Council and she can't wait until they take a seat.

ADJOURNMENT

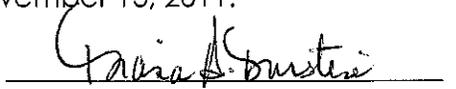
It was moved by Mrs. Smith, seconded by Mrs. Hull, and carried unanimously to adjourn the meeting at 6:40 p.m.

APPROVED BY COUNCIL

THIS 20th DAY OF December, 2011


James A. Nystrom, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of November 15, 2011.


Diana A. Durstine
Recording Secretary