



CITY OF TITUSVILLE

City Council Meeting Proceedings August 20, 2013

CALL TO ORDER	The regular meeting of Titusville City Council was called to order by Mayor Smith in the Conference Room at the Titusville Redevelopment Authority at 6:00 p.m.
INVOCATION	Given by Councilman Frazier
PLEDGE OF ALLEGIANCE	Led by Mayor Smith
ROLL CALL	Mayor Esther Smith, Deputy Mayor Bill Adelman, Councilman Keith Bromley, Councilman Don Frazier, and Councilman Jay Reese.
NOTICE OF EXECUTIVE SESSION	After Work Session of 8/13 in regard to personnel
ADOPTION OF AGENDA	<i>Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to adopt the Agenda.</i>
APPROVAL OF MINUTES	<i>Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to accept the minutes of the regular meeting of July 16, 2013 as submitted and placed on file.</i>
PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS	None
REPORTS Operational Reports	<i>Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to accept the Operational Reports; Building Inspector, Finance, Fire, Police, Public Works, and Treasurer for the month of July 2013 as submitted and place on file.</i>
MINUTES OF BOARDS & COMMITTEES	<i>Motion by Mr. Bromley, second by Mr. Reese, and carried unanimously to accept and place on file the minutes of the Airport Authority 2/13, 5/8, & 6/12, Housing Authority 6/18, Leisure Services Commission 7/18, Planning Commission 6/13 & 7/11, Redevelopment Authority 7/1, & Safety Committee 7/30.</i>
BILL LISTINGS	<i>Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to ratify the bill listing warrants dated: 7/18 - \$31,959.87, 7/24 - \$49,151.40, 8/1 - \$33,840.72, & 8/15 - \$53,947.47.</i>
NEW BUSINESS Resolution No. 8 of 2013 – Keystone Enterprise Zone	<i>Motion by Mr. Bromley, second by Mr. Adelman, to adopt Resolution No. 8 of 2013.</i>

A RESOLUTION OF THE CITY OF TITUSVILLE AUTHORIZING THE TITUSVILLE REDEVELOPMENT AUTHORITY TO FILE AN APPLICATION WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED), COMMONWEALTH OF PENNSYLVANIA TO OBTAIN A KEYSTONE COMMUNITIES ENTERPRISE ZONE DESIGNATION AREA WITHIN THE CITY OF TITUSVILLE AND THE TITUSVILLE AIRPORT.

Resolution No. 9 of 2013 –
DCED Street Light Rehab
Application

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to adopt Resolution No. 9 of 2013.

A RESOLUTION OF THE CITY OF TITUSVILLE authorizing the filing of a proposal for funds with the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania.

Resolution No. 10 of 2013 –
RFP Procedures for Pension
Plan Profession Services
Contracts

Motion by Mr. Bromley, second by Mr. Reese, and carried unanimously to adopt Resolution No. 10 of 2013.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, ADOPTING WRITTEN PROCEDURES IN HOW PROFESSIONAL SERVICES ARE CHOSEN FOR ITS PENSION PLANS IN ORDER TO COMPLY WITH ACT 44 OF 2009 AND THE AUDITOR GENERAL'S RECOMMENDATION.

Resolution No. 11 of 2013 –
Police & Fire Pension Plan
Documents

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to adopt Resolution No. 11 of 2013.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, APPROVING AND ADOPTING AS THE GOVERNING DOCUMENTS THE AMENDED AND RESTATED POLICE PENSION PLAN DOCUMENT DATED AUGUST 20, 2013 AND THE AMENDED AND RESTATED FIREFIGHTERS PENSION PLAN DOCUMENT DATED AUGUST 20, 2013, TO GOVERN THE ADMINISTRATION AND BENEFITS UNDER EACH OF THE PLANS.

Resolution No. 12 of 2013 –
2013 CDBG

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to adopt Resolution No. 12 of 2013.

A RESOLUTION OF THE CITY OF TITUSVILLE authorizing the filing of an application for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania. (DCED)

Resolution No. 13 of 2013 –
City Fair Housing Policy

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to adopt Resolution No. 13 of 2013.

LET IT BE KNOWN TO ALL PERSONS of the City of Titusville that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services, because of race, color, religion, ancestry, sex, national origin, handicap or disability, is prohibited by Title VIII of the Civil rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of the City of Titusville to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap or disability, or familial status (families with children).

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Resolution No. 14 of 2013 –
PennDot Street Light
Reimbursement Agreement

Motion by Mr. Bromley, second by Mr. Reese, and carried unanimously to adopt Resolution No. 14 of 2013.

WHEREAS, the Council of the City of Titusville has approved and authorized for submission by the Titusville Redevelopment Authority an applications for funding from the Pennsylvania Department of Transportation for \$420,000 for the rehabilitation of street lights within the downtown area;

Planning Commission
Resignation

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to accept the resignation of Mr. Mark Sawatsky from the Planning Commission.

Planning Commission
Appointment

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to appoint Becky Smith to the Planning Commission to an unexpired term ending 1/1/2015.

Special Event Approval
United Way Back to Football

Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to approve the United Way Back to Football event for September 5th 2013.

Special Event Approval
Lion's Club White Cane Day

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to approve the Lion's Club White Can Day for October 11, 2013.

Special Event Ratification
Drake Well Marathon

Motion by Mr. Bromley, second by Mr. Reese, and carried unanimously to ratify the Drake Well Marathon held August 18, 2013.

Subdivision Approval
Drake/Weider

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to approve the Drake/Weider Subdivision request.

WWTP Payment Requisition
#16

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to approve Payment Requisition #16 for the WWTP Phase III Upgrade Project in the amount of \$7,440.64.

WWTP Phase III Interim Loan
Requisition #1

Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to approve the WWTP Phase III Interim Loan Requisition #1 of \$27,035.36.

PUBLIC PARTICIPATION

James Elliott – 306 North Franklin Street

Spoke in regards to patching that is necessary on the 100 block of East Hemlock Street after the water line was dug up back in May.

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ADJOURNMENT

Motion by Mr. Bromley, second by Mr. Reese and carried unanimously to adjourn the meeting at 6:37 p.m.

APPROVED BY COUNCIL

THIS 17th DAY OF September 2013



Mayor Esther M. Smith

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of August 20, 2013.



Diana A. Durstine
Recording Secretary