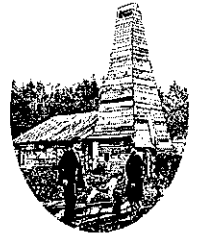




CITY OF TITUSVILLE

BIRTHPLACE OF THE OIL INDUSTRY

COUNCIL PROCEEDINGS
May 13, 2008



The regular meeting of Titusville City Council was called to order by Mayor Peden in the Conference Room at the Titusville Redevelopment Authority at 7:00 p.m. Invocation was given by David Southwick of Titusville Branch Fellowship. The Pledge of Allegiance was led by Mayor Peden. Present at the meeting were Mayor Dennis Peden, Councilmen James Nystrom, John Frye, Councilwomen Bonnie Hull and Esther Smith. Stella Ruggiero represented The Titusville Herald.

It was moved by Mr. Frye, seconded by Mrs. Smith, and carried unanimously to accept the minutes of the regular meeting of April 22, 2008 as submitted and place on file.

PUBLIC PARTICIPATION - Pertaining to agenda items - None.

MANAGER'S REPORT

1. **Wellhead Protection Committee** - met for their quarterly meeting on Wednesday, April 16, 2008 at 3:00 p.m. at City Hall (see attached news article). The Wellhead Protection Committee was represented at both Arbor Day events April 16, 2008 and April 23, 2008 by Brian Sanford.
2. **DEP Consent Order and Agreement** - the City continues to provide regular progress reports to DEP per our Monitoring Plan and Schedule. Transmitted City's Chapter 94 Annual Report to DEP.
3. **Titusville Flood Control Project** - a presentation for City Council has been planned for Tuesday, May 20, 2008 at 5:30 p.m. with DEP. Letter of appeal to FEMA will be on the May 20, 2008 work session agenda.
4. **National League of Cities Risk Information Sharing Consortium** - I attended from May 1 - May 3, 2008 Spring Trustees Conference. The Conference is designed to better prepare insurance pool Trustees in the performance of their job and also community Risk Managers in their individual communities. Attendance was at no cost to the City. Information regarding many of the trainings offered will be copied and distributed to Staff and Elected.

MANAGER'S REPORT - (Continued)

5. **Walking Tour - Phase II** - Currently ORA has decided to eliminate the Tarbell House at this time from the new panels and has suggested replacing with the YMCA. The Committee is to meet Monday, May 12, 2008 to discuss what location should be the replacement. Final edits have been made on the panels and the brochure is being developed by the Sub-Committee. Once the panels are complete, Public Works will be installing. Project completion date is June 2008.
6. **Governor's Flood Prevention and Mitigation Program** - Letter(s) were prepared and sent in support of the proposed program. The City recently received notification that this year's State budget calls for funding of \$13M for a flood prevention project on Church Run. Spoke with Mike Hengst in Senator Robbins office regarding.
7. **Second Annual Sidewalk Program** - bids are due for Second Annual Sidewalk Program on May 20, 2008. Timeline for the program is set. No bids have yet been received.
8. **Grease Trap Ordinance and Annual Reporting** - Follow-up with area businesses (restaurants) that have not complied with City Grease Trap Ordinance and annual inspection information will be conducted by Pretreatment Coordinator for the City. Grease at the Wastewater Treatment Plant is a DEP issue that they are watching at the Wastewater Treatment Plant and how the City is handling.
9. **Women and Business Chamber Luncheon** - City Staff were in attendance at this event.
10. **Senate Bill 1063** - has passed the Senate and is heading for the House. The Bill if enacted will create one County wide Bureau or entity for the collection of Earned Income Tax.

It was moved by Mr. Nystrom, seconded by Mr. Frye, and carried unanimously to accept the Manager's Report as submitted and place on file.

OPERATIONAL REPORTS - It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to accept the Operational Reports (Police, Fire, Public Works Director, Finance Director, Building Inspector) and Treasurer's Report for the month of April and place on file. Mrs. Hull asked where they are with the street sweeper schedule. At the end of this week, Mr. Nebel stated they will be at almost 50% of their contract. Mayor Peden stated he would like to see the Building Inspector at their next work session to discuss code enforcement, demolition, loss of property in our community.

MINUTES OF BOARDS AND COMMITTEES - It was moved by Mrs. Hull, seconded by Mr. Frye, and carried unanimously to accept the minutes of the Housing Authority dated 3/18/08 and the Benson Memorial Library dated 3/18/08 and place on file.

BILL LISTING - It was moved by Mr. Frye, seconded by Mrs. Hull, and carried unanimously to ratify the bill listing warrants dated 4/25/08, 5/2/08, and 5/9/08. It was moved by Mr. Frye, seconded by Mrs. Hull, and carried unanimously to approve the bill listing warrant dated 5/14/08.

OLD BUSINESS

COUNCIL BILL NO. 3 OF 2008 - Proposed Ordinance No. 3170 - An Ordinance of the City of Titusville, Crawford County, Pennsylvania authorizing execution of a Cable Franchise Agreement between the City and Armstrong Utilities, Inc. It was moved by Mr. Frye, seconded by Mrs. Hull, and carried unanimously to adopt Council Bill No. 3 on second reading.

NEW BUSINESS

AUTHORIZATION TO SUBMIT LETTER TO PENELEC - It was moved by Mrs. Hull, seconded by Mr. Nystrom, and carried unanimously to authorize the City Manager to submit a letter to Penelec requesting cost estimate to upgrade lighting on the West side of North Monroe Street next to the Hospital and an estimate of monthly charge (per Titusville Hospital request).

REQUEST BY TRI TO DRAW DOWN OIL 150 CELEBRATION CAPITAL FUNDS - It was moved by Mr. Frye, seconded by Mr. Nystrom, and carried unanimously to authorize a draw down of \$6,300 of Oil 150 Celebration Capital Funds for replacement of Welcome to Titusville signs as requested by TRI.

REQUEST BY TRI TO DRAW DOWN ALLOCATION FOR TRI/CHAMBER PARTNERSHIP CAPITAL FUNDS - It was moved by Mrs. Hull, seconded by Mr. Nystrom, and carried unanimously to authorize the draw down of \$5,000 allocation for TRI/Chamber Partnership Capital Funds to be used in the management of ongoing projects as requested by TRI.

PUBLIC PARTICIPATION

Mrs. Leah Carter thanked Council for their ongoing support of Renaissance and also asked if Council would be going to a summer meeting schedule. Mayor Peden stated they haven't talked about it and he would get back to her.

It was moved by Mr. Nystrom, seconded by Mrs. Smith, and carried unanimously to adjourn the meeting. Meeting adjourned at 7:15 p.m.