

SEWER FUND

The Sewer Fund (an Enterprise Fund) accounts for the revenues and expenditures related to the transportation, repairs and improvements of the City's sanitary sewer and storm sewer systems. All activities necessary to provide such services including administration, operations, maintenance, financing and related debt service, and billing and collection are budgeted here.

The Sewer fund records revenue from customers. The Sewer Fund also handles the financial administration of the pretreatment program for industrial users of the system. The Sewer Fund had a large debt retirement as a result of work to separate sanitary and storm water lines and also past upgrades to the wastewater plant. Besides debt retirement, typical expenses tracked in this fund include administration, sewage treatment, sewer line maintenance, catch basins and insurance expenses.



The Sewer Fund reimburses the General Fund for salary and fringe benefits based on allocations for administration and employees that provide services within the fund on a regular basis.



Waste Water Treatment Plant

The City's waste water plant was originally constructed in 1958, with an extensive upgrade in 1988 and 2004. The City's plant was the first sequential batch reactor (SBR) plant constructed east of the Mississippi and was state of the art when it was constructed. The sewer system dates back to the 1860s and is comprised of approximately 33 miles of pipe ranging from 6" to 48" in diameter. The plant has a continuous flow rating of 4 million gallons per day, with a peak rating of 9.8 MGD. The plant has a staff of three operators and has on site laboratory facilities. The City completed \$5.1 million dollars worth of upgrades at the treatment facility in 2008. The Phase 2 upgrades include a new plant head-works with automation upgrades and some sewer system rehabilitation work. Pennsylvania Department of Environmental Protection standards are maintained daily, thanks to the upgrades and competent staff.



The Phase 3 plant upgrades were completed in April of 2017. These upgrades were required under a Consent Order and Agreement (COA) with the Pennsylvania Department of Environmental Protection (DEP) to bring the Plant into compliance with the Clean Streams Law, the Sewage Facilities Act and the NPDES and WQM Permits.



In 2016 the higher interest Phase III loan was paid off, leaving the Phase I – Storm water Project (a 1% loan) the only existing debt the City has across all funds.



Sewer Projects

Brown Street Church Run



Rt 27 Sanitary Sewer Replacement, Curbing, and Wall



Department: 08428000 – SEWER TREATMENT

Description and Responsibilities

The City employs a Sewer Supervisor (hired by the City in 1974) and two Sewer Plant Operators under the Director of Water & Wastewater Treatment Plant Operations. The certified Director position was added in August of 2015, eliminating the duties of the Wastewater Treatment Plant from the Public Works Director. It takes approximately two years of preparation and testing for an operator to become certified to run the wastewater treatment plant. There are a great number of mandates and testing put in place by the DEP to ensure the proper treatment and disposal of sewage wastes.

Staffing

	2009	2010	2011	2012	2013	2014	2015	2016	NEW JOB CLASSES BARGAINED OUT	<i>Estimated</i>	
	2009	2010	2011	2012	2013	2014	2015	2016		2017	2018
SALARY ACTUALS	105,063	112,847	111,428	114,430	131,130	140,608	117,068	142,638		124,925	127,587
Director							* McFadden	McFadden		McFadden	McFadden
AFSCME Salary Increases	0.00%	3.00%	2.00%	2.00%	2.00%	2.00%	2.5%	2.5%		2.5%	2.5%
#	3	3	3	3	4	4	3	3		3	3
Sewer Supervisor	Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark		Clark *	Wilson
Sewer Plant Operator	Turk *				Parson	Parson	Parson **	* Moore ** Wilson		Wilson	Brown
Sewer Plant Operator	Parson	Parson	Parson	Parson	Moore	Moore	Moore	Brown		Brown	Rutherford
General Maint		Moore	Moore	Moore	Brown	Brown	Brown ***		UTILITY WORKER	Rutherford **	
* Notes	Turk 8/14/09 Moore Start 9/09				Brown 5/13/13		*New Dir Hired 8/1/15 **Ret 4/13/15 ***To Operator from Truck Dirver	* Resigned 8/3/16 ** From Finance Clerk 8/15/16		* Retired 7/14/17 ** Hired 6/5/17	



Department: 08430000 – SEWER ADMINISTRATION

Description and Responsibilities

The City employs a full time City Services Clerk under the direction of the Finance Director and a full time meter reader under the Director of Public Works. The Clerk bills monthly City Services (water/sewer/refuse) and answers questions concerning accounts, bills, payment methods, water conservation, and how to check for water leaks. The Meter Reader reads the entire City; half each month and is responsible for posting delinquent properties and service requests including water shutoffs for non-payment according to the rules set forth by City Ordinance. Budget was split 50% with Water starting in 2009.

Staffing

	2009	2010	2011	2012	2013	2014	2015	2016	<i>Estimated</i>	
									2017	2018
SALARY BUDGET	17,285	10,155	13,743	30,411	31,003	32,706	45,070	59,806	62,385	63,373
							McFadden * 50%	McFadden 50%	McFadden 50%	McFadden 50%
AFSCME Salary Increases	0.00%	3.00%	2.00%	2.00%	2.00%	2.00%	2.5%	2.5%	2.5%	2.5%
#	2	2	2	2	2	2	2	2	2	2
City Services Clerk	Durstine	Durstine Cubbon *	Cubbon	Cubbon	Cubbon	Cubbon	Cubbon	Cubbon	Cubbon	Cubbon
Meter Reader	Beach T		Conner	Conner *	Carter *	Carter * Lewis **	Lewis	Lewis	Lewis	Lewis
* Notes	** Nystrom ends PR allocations	Durstine to Mgr Office 9/21/10 * Hired 10/7/10 ~ No Meter Reader	Conner 9/26/11	Conner to Truck Driver 11/5/12	Carter 11/5/12	*Carter to Operator 5/5/13 ** Lewis Start 3/24/14	*hired 8/1/15			

