



CITY OF TITUSVILLE

City Council Meeting Proceedings **December 27, 2016**

CALL TO ORDER The regular meeting of Titusville City Council was called to order by Mayor Smith in the Multi-Purpose Room at the Drake Well Museum at 6:00 p.m.

INVOCATION Given by Councilman Frazier

PLEDGE OF ALLEGIANCE Led by Mayor Smith

ROLL CALL Mayor Esther Smith, Councilman Don Frazier, Councilwoman Heather Leonardi, & Councilman Jeff Thomas were present. Deputy Mayor Bill Adelman was absent.

NOTICE OF EXECUTIVE SESSION After 12/20 Work Session.

ADOPTION OF AGENDA Motion by Mr. Frazier, second by Mr. Thomas, and carried unanimously to adopt the agenda as prepared.

APPROVAL OF MINUTES Motion by Mr. Thomas, second by Mrs. Leonardi, and carried unanimously to accept the minutes of the regular meeting of November 22, 2016 as submitted and placed on file.

BID AWARD Motion by Mr. Thomas, second by Mrs. Leonardi, and carried unanimously to award the Historical Design Guidelines contract to T & B Planning of \$29,950, amount not to exceed \$30,000.
Historic Design Guidelines

PUBLIC PARTICIPATION None

REPORTS
Operational Reports Motion by Mr. Frazier, second by Mr. Thomas, and carried unanimously to accept the Operational Reports: Building Inspector, Finance, Fire, Police, Public Works, Treasurer, & Water/Wastewater for the month of November 2016 as submitted and placed on file.

MINUTES OF BOARDS & COMMITTEES Motion by Mrs. Smith, second by Mrs. Leonardi, and carried unanimously to accept and place on file the minutes of the Planning Commission 11/10.

BILL LISTINGS Motion by Mr. Thomas, second by Mrs. Leonardi and carried unanimously to ratify the bill listing warrants dated 12/2, 12/9, 12/16, & 12/23.

OLD BUSINESS Motion by Mr. Frazier, second by Mr. Thomas and carried unanimously to adopt Council Bill No. 4 of 2016 on 2nd Reading.
Council Bill No. 4 of 2016
Setting the 2017 Tax Rate

AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, FIXING THE REAL PROPERTY TAX RATE FOR ALL CITY PURPOSES FOR THE YEAR 2017 AT 24.713

Council Bill No. 5 of 2016
2017 Budget

MILLS ON BUILDINGS AND 71.25 MILLS ON LAND; ALSO DELINEATING THAT PORTION OF THE REAL PROPERTY TAX TO BE USED FOR RECREATIONAL PURPOSES, FOR PENSION RECOVERY PURPOSES, FOR LIBRARY PURPOSES, AND FOR SHADE TREE PURPOSES, FOR THE CALENDAR AND FISCAL YEAR 2017.

Motion by Mrs. Smith, second by Mrs. Leonardi to adopt Council Bill No. 5 of 2016 on 2nd Reading, vote as follows:

Mrs. Smith, Mr. Frazier, Mrs. Leonardi – Yes
Mr. Thomas – No

AN ORDINANCE OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE CITY GOVERNMENT, CITY OF TITUSVILLE, HEREINAFTER SET FORTH, DURING THE YEAR 2017 AND FOR FIXING THE SALARIES OF CERTAIN OFFICES, OFFICERS, AND EMPLOYEES OF THE CITY OF TITUSVILLE FOR AND DURING THE TERM FOR WHICH THEY ARE RESPECTIVELY ELECTED OR CHOSEN FOR APPOINTMENT.

Resolution No. 22 of 2016
Enhance Titusville Inc.

Motion by Mr. Thomas, second by Mr. Frazier and carried unanimously to adopt Resolution No. 22 of 2016.

A RESOLUTION OF THE CITY OF TITUSVILLE designating Enhance Titusville Incorporated (ETI) as the only official downtown revitalization entity to act on behalf of the City of Titusville in cooperation with Titusville City Council.

Resolution No. 23 of 2016
Keystone Communities Designation Area

Motion by Mr. Thomas, second by Mr. Frazier and carried unanimously to adopt Resolution No. 23 of 2016.

A RESOLUTION OF THE CITY OF TITUSVILLE authorizing Enhance Titusville Inc. to file an application with the Department of Community of Economic Development (DCED), Commonwealth of Pennsylvania to obtain a Keystone Communities Designation area within the city of Titusville.

Resolution No. 24 of 2016
Water Works Property Purchase

Motion by Mr. Frazier, second by Mr. Thomas and carried unanimously to adopt Resolution No. 24 of 2016.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, TO APPROVE THE PURCHASE OF PROPERTY LOCATED AT 925 GARDEN STREET, TITUSVILLE, PENNSYLVANIA FOR A PURCHASE PRICE NOT TO EXCEED \$75,000.

NEW BUSINESS

Resolution No. 21 of 2016
Sale of Surplus Property

Motion by Mr. Thomas, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 21 of 2016.

Board and Commission
Re-Appointments

Motion by Mr. Frazier, second by Mrs. Leonardi and carried unanimously to reappoint the following:

Name	Board	Term (Yrs)	Expiration
Darlene Frazier	Shade Tree	5	1/1/2022
Richard Mulcahy	Zoning Hearing Board	5	1/1/2022
Michael Pedensky	Airport Authority	5	1/1/2022
James Smith	Zoning Hearing Board	5	1/1/2022
John Smith	Civil Service Commission	6	1/1/2023
Linda Thomas	Zoning Hearing Board	5	1/1/2022

WWTP Grant Requisition #25

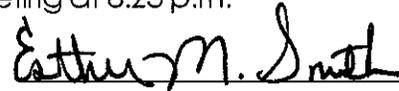
Motion by Mr. Frazier, second by Mr. Thomas and carried unanimously to approve Grant Requisition #25 for the WWTP Phase III Upgrade Project in the amount of \$28,880.25.

PUBLIC PARTICIPATION

None

ADJOURNMENT

Motion by Mr. Thomas second by Mrs. Smith and carried unanimously to adjourn the meeting at 6:23 p.m.

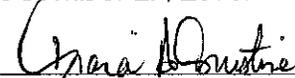


Mayor Esther M. Smith

APPROVED BY COUNCIL

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of December 27, 2016.

THIS 24th DAY OF January,
2017



Diana A. Durstine
Recording Secretary