



CITY OF TITUSVILLE

City Council Meeting Proceedings **September 27, 2016**

CALL TO ORDER

The regular meeting of Titusville City Council was called to order by City Manager Larry Manross in the Multi-Purpose Room at the Drake Well Museum at 6:05 p.m.

MOMENT OF SILENCE

A moment of silence was observed.

PLEDGE OF ALLEGIANCE

Led by City Manager Manross

ROLL CALL

Mayor Esther Smith was absent, Deputy Mayor Bill Adelman arrived at 6:07. Councilman Don Frazier, Councilwoman Heather Leonardi, & Councilman Jeff Thomas were present.

NOTICE OF EXECUTIVE SESSION

After 9/20 Work Session.

ADOPTION OF AGENDA

Motion by Mr. Frazier, *second* by Mrs. Leonardi, and *carried unanimously* to adopt the agenda as prepared.

APPROVAL OF MINUTES

Motion by Mr. Thomas, *second* by Mrs. Leonardi, and *carried unanimously* to accept the minutes of the regular meeting of August 23, 2016 as submitted and placed on file.

PUBLIC PARTICIPATION

Jim Elliott – 306 N Franklin St

Spoke regarding Resolution No. 13 waiving the readiness to serve fee for Tractor Supply. He does not think the City should waive the fee for a property that isn't in the City since we do not waive it for City residents.

REPORTS

Operational Reports

Motion by Mr. Frazier, *second* by Mrs. Leonardi, and *carried unanimously* to accept the Operational Reports: Building Inspector, Finance, Fire, Police, Public Works, Treasurer, & Water/Wastewater for the month of August 2016 as submitted and placed on file.

MINUTES OF BOARDS & COMMITTEES

Motion by Mr. Thomas, *second* by Mr. Adelman, and *carried unanimously* to accept and place on file the minutes of the Housing Authority 7/19, Planning Commission 5/12 & 7/14, and Redevelopment Authority 8/1.

BILL LISTINGS

Motion by Mr. Thomas, *second* by Mr. Adelman and *carried unanimously* to ratify the bill listing warrants dated 8/25, 9/1, 9/7, 9/14, & 9/21.

NEW BUSINESS

Resolution No. 8 of 2016
Fair Housing (CDBG)

Motion by Mr. Frazier, *second* by Mr. Thomas and *carried unanimously* to adopt Resolution No. 8 of 2016.

LET IT BE KNOWN TO ALL PERSONS OF THE CITY OF

TITUSVILLE that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status(families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age and ancestry.

It is the policy of the City of Titusville to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap (disability), age and ancestry. Therefore, the City of Titusville does hereby pass the following resolution.

*Resolution No. 9 of 2016
2016 Application (CDBG)*

Motion by Mr. Adelman, second by Mrs. Leonardi to adopt Resolution No. 9 of 2016, vote a follows:

*Mr. Adelman, Mr. Frazier, Mrs. Leonardi – Yes
Mr. Thomas – No*

A RESOLUTION OF THE CITY OF TITUSVILLE AUTHORIZING AND APPROVING THE APPLICATION FOR FUNDS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, (DCED) COMMONWEALTH OF PENNSYLVANIA

*Resolution No. 10 of 2016
Section 504 Plan (CDBG)*

Motion by Mr. Adelman, second by Mr. Frazier and carried unanimously to adopt Resolution No. 10 of 2016.

A RESOLUTION OF THE CITY OF TITUSVILLE UPDATING COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973, ADOPTING A HANDICAP ACCESSIBILITY SELF EVALUATION PLAN, ADOPTING A TRANSITION PLAN FOR HANDICAP ACCESSIBILITY AND ADOPTING A SECTION 504 GRIEVANCE PROCEDURE.

*Resolution No. 11 of 2016
Small Water And Sewer
Program Grant Application*

Motion by Mr. Frazier, second by Mr. Thomas and carried unanimously to adopt Resolution No. 11 of 2016.

A RESOLUTION OF THE CITY OF TITUSVILLE AUTHORIZING THE FILING OF A GRANT APPLICATION FOR FUNDS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED), COMMONWEALTH OF PENNSYLVANIA – SMALL WATER AND SEWER PROGRAM.

*Resolution No. 12 of 2016
Sale of Fire Truck*

Motion by Mr. Frazier, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 12 of 2016.

Resolution No. 13 of 2016
Waive Water Base Rate – Oil
Creek Township Bulk Water

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE AUTHORIZING THE SALE OR SCRAP OF VARIOUS ITEMS OF SURPLUS PROPERTY.

Motion by Mr. Frazier, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 13 of 2016.

Resolution No. 14 of 2016
Citizen Participation Plan
(CDBG)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE WAIVING THE WATER BASE RATE FEE FOR OIL CREEK TOWNSHIP FOR A MAXIMUM PERIOD OF ONE (1) YEAR.

Motion by Mr. Thomas, second by Mrs. Leonardi and carried unanimously to adopt Resolution No. 14 of 2016.

Resolution No. 15 of 2016
MBE/WBE Plan (CDBG)

A RESOLUTION OF THE CITY OF TITUSVILLE ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CITIZEN PARTICIPATION PLAN.

Motion by Mr. Adelman, second by Mr. Thomas and carried unanimously to adopt Resolution No. 15 of 2016.

Resolution No. 16 of 2016
Section 3 Plan (CDBG)

A RESOLUTION OF THE CITY OF TITUSVILLE ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MINORITY AND WOMEN'S BUSINESS ENTERPRISE (MBE/WBE) PLAN.

Motion by Mr. Adelman, second by Mr. Thomas and carried unanimously to adopt Resolution No. 16 of 2016.

Housing Authority
Re-Appointment

A RESOLUTION OF THE CITY OF TITUSVILLE ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM SECTION 3 PLAN TO COMPLY WITH 24 CFR, PART 135, SECTION 3 OF THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ACT OF 1986, AS AMENDED.

Motion by Mrs. Leonardi, second by Mr. Frazier and carried unanimously to re-appoint Terry Kerr to the Housing Authority to a 5 year term expiring 10/9/2021.

Tax Exoneration
666 E Spruce St

Motion by Mr. Frazier, second by Mr. Adelman and carried unanimously to exonerate the 2016 City Taxes for the Titusville Redevelopment Authority Parcel ID 5600-000-70765, 666 E Spruce St.

WWTP Grant Requisition #23

Motion by Mr. Frazier second by Mr. Adelman and carried unanimously to approve Grant Requisition #23 for the WWTP Phase III Upgrade Project in the amount of \$39,580.48.

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PUBLIC PARTICIPATION

None

ADJOURNMENT

Motion by Mr. Adelman second by Mr. Thomas and carried unanimously to adjourn the meeting at 6:39 p.m.

Esther M. Smith
Mayor Esther M. Smith

APPROVED BY COUNCIL

THIS 25th DAY OF October,
2016

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of September 27, 2016.

Diana A. Durstine
Diana A. Durstine
Recording Secretary