



<b>CALL TO ORDER</b>	The regular meeting of Titusville City Council was called to order by Mayor Smith in the Conference Room at the Titusville Redevelopment Authority at 5:30 p.m.
<b>INVOCATION</b>	Given by Councilman Don Frazier
<b>PLEDGE OF ALLEGIANCE</b>	Led by Mayor Smith
<b>ROLL CALL</b>	Mayor Esther Smith, Deputy Mayor Bill Adelman (via phone), Councilman Keith Bromley, Councilman Don Frazier and Councilman Jay Reese were present.
<b>OTHERS PRESENT</b>	City Manager Larry Manross, Solicitor Richard Winkler, Fire Chief Joe Crotty, Mary Hill represented the Titusville Herald and Jim Gross taped the proceedings.
<b>ADOPTION OF AGENDA</b>	It was moved by Mr. Bromley, seconded by Mr. Frazier, and carried unanimously to adopt the Agenda as prepared.
<b>APPROVAL OF MINUTES</b>	It was moved by Mr. Bromley, seconded by Mr. Reese, and carried unanimously to accept the minutes of the regular meeting of June 19, 2012 and special meeting of July 3, 2012 as submitted and place on file.
<b>PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS</b>	None
<b>REPORTS</b>	It was moved by Mr. Frazier, seconded by Mr. Bromley, and carried unanimously to accept the Operational Reports; Building Inspector, Finance, Fire, Police, Public Works, and Treasurer for the month of June 2012 and Mid-year Finance Director's report as submitted and place on file.
<i>Building Inspector</i>	Mayor Smith encouraged the Building Inspector and Manager to continue to monitor and address the issues that Council faced on East Central Avenue. Manager Manross confirmed that the work is finished to code. She thanked them for continuing to do an awesome job.
<i>Fire Department</i>	Chief Crotty confirmed for Mr. Adelman that he thinks he got the requested report today. Manager Manross will forward the report to Council.  Mr. Bromley requested information on the report including how many times the ambulance service is in by-pass so Council can better gauge whether there is a problem there or not. Chief Crotty added that the 9-1-1 center does not document when they are on by-pass however they do document when they do pass off a call. 6 times in June. 37 times last year. Mr. Bromley wants to look and make

sure Council is doing everything they can. Mr. Frazier commented that it also gives the information where Council in trying to represent our community here can ask the ambulance service too. They need to provide the service that we have. Manager Manross is gathering information as well. Mr. Reese asked to be notified if there is another meeting.

*Public Works Department*

Manager Manross confirmed for the Mayor that the leak on the East end is fixed.

Mr. Reese questioned the repaired fire hydrants reported by the Fire Department. Chief Crotty said he knew of a couple.

*Treasurer's Report*

Mr. Reese noted that the City received the first \$15,000 check for the water. Mrs. Durstine confirmed the money was entered in to a separate line item. Mr. Frazier also saw the money but wasn't sure how soon we would see more as gas is a little cheaper here. Mr. Reese continued the time to do something more creative with this money is now. Mr. Frazier said the City needs to use this money for infrastructure so we can get more people here.

Mr. Frazier confirmed his understanding of the moving fees.

*Mid-Year Finance Report*

Mr. Reese commented it was very well done, well put together, and he saw the footnotes. Council is starting to see graphs every month.

**MINUTES OF BOARDS & COMMITTEES**

It was *moved* by Mr. Bromley, *seconded* by Mr. Frazier, and *carried unanimously* to accept the minutes of the Redevelopment Authority 5/7, Planning Commission 5/10 & 6/4, and Safety Committee 6/26.

**BILL LISTINGS**

It was *moved* by Mr. Bromley, *seconded* by Mr. Reese, and *carried unanimously* to ratify the bill listing warrants dated 6/21 \$129,346.76, 6/27 \$45,489.30, & 7/11 \$115,592.69.

Mayor Smith informed the public that these are sent to Council monthly via email and Council has the opportunity to review and to look them over and ask any questions and the Manager answers.

Warrant Dated – 6/21 – No questions

Warrant Dated – 6/27 – No questions

Warrant Dated – 7/11 – No questions

Mr. Frazier questioned if the City has AEDs in public buildings for use and if not should it be something that is considered in the future. Chief Crotty stated the VFW donated financial support to get the AED pads replaced and existing AEDs back in service. Mr. Reese commented that the trained personnel in the Fire Company can deliver them to a scene in 3 minutes or less.

Management Ordinance passed last year was driven entirely from the State. The Flood Plain Ordinance is from both the Federal and the State. Solicitor Winkler confirmed for Mr. Frazier that this is already incorporated in to the Building Inspector's responsibilities by Ordinance.

Mr. Frazier voiced his concern if these items were becoming more stringent for our community and if we have no choice in this matter do we have a way to properly inform people. Mr. Winkler stated it is no stricter and we have no choice. If the City doesn't adopt an ordinance the Feds feel is compliant then we have a problem. The Ordinance does include a variance procedure if someone feels that some of these are not necessary due to an unreasonable hardship there is a process to go to the Zoning Hearing Board to try and get it adjusted. That was there in the old ordinance as well. There has always been a safety valve if there is a real problem.

WWTP Payment Requisition #5

It was moved by Mr. Bromley, seconded by Mr. Frazier, and carried unanimously to approve Payment Requisition #5 for the WWTP Phase III Upgrade Project in the amount of \$16,650.78.

Resignation from the Planning Commission

It was moved by Mr. Bromley, seconded by Mr. Frazier, and carried unanimously to accept the resignation of Mrs. Karen Kocan from the Planning Commission.

Mayor Smith requested a letter be sent along with regret.

Mr. Reese was curious that Miss Kocan had not resigned in writing too but he did a little research and there is nothing to that. She was at meetings two nights in a row for long enough and did not want to do that anymore.

Mayor Smith confirmed an application had come in and would be coming before Council the first meeting next month. Mayor Smith also said it would be nice to have a recommendation in writing to from any of the boards or commissions. Mr. Reese disagreed stating Council is here to put members on the board. He disagrees with the boards recommending people. Mayor Smith would like to make sure that the boards are also in favor. Mr. Reese agreed there needs to be a good working group to a certain extent.

**PUBLIC PARTICIPATION**

Tom Kopper – 323 E Main Street

Commented on no smoking in the parks specifically Scheide Park where he can't help but see the smog at Monday night concerts. Mayor Smith let him know Council would be discussing this further next month.

**COMMENTS BY  
MAYOR/COUNCIL**

Mr. Bromley commented on the increased activity in Titusville with trains this weekend. He had taken his son to ride the steam train and it was absolutely over the top. He publicly thanked those that put

the event together and those who participated. The ridership was at close to 3,000 people. It was an impressive thing this weekend and was an impressive response by the community. He rode the train and at every intersection there were people taking pictures and traffic stopped. He heard rumor that they may have it annually.

Mr. Bromley also passed on that he and Manager Manross met with Dr. Alexander of Pitt per the Mayor's request. He passed on to Dr. Alexander that on behalf of the entire City we have enjoyed the great relationship and partnership with Pitt and we hope that it continues in the future. All indicators are as we are going to do that. Pitt Main Campus passed to Dr. Alexander cuts to the tune of \$700,000 and unfortunately those cuts came through with employees. The end number is 12 employees in the loss column here at Pitt. The good news is there were no cuts to faculty so the classes and curriculum will go on. Pitt Titusville also lost the men's and women's basketball. The message Dr. Alexander delivered is that Pitt is here to stay. They want to be part of the community and they want to try and grow with this community.

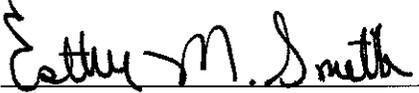
City Manager Manross recognized Fire Chief Crotty for being appointed to the Crawford County Emergency Planning Committee. He thanked the Chief for his efforts and added this is above and beyond his job description.

**ADJOURNMENT**

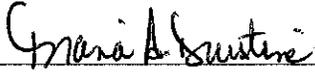
It was *moved* by Mr. Adelman, *seconded* by Mr. Bromley and *carried unanimously* to adjourn the meeting at 6:15 p.m.

**APPROVED BY COUNCIL**

THIS 21<sup>ST</sup> DAY OF August 2012

  
\_\_\_\_\_  
Mayor Esther M. Smith

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of July 17, 2012.

  
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Diana A. Durstine  
Recording Secretary