



CITY OF TITUSVILLE

BIRTHPLACE OF THE OIL INDUSTRY

COUNCIL PROCEEDINGS

January 19, 2010



The regular meeting of Titusville City Council was called to order by Mayor Nystrom in the Conference Room at the Titusville Redevelopment Authority at 6:00 p.m. The Invocation was given by Pastor Dan Hardy, Sr. The Pledge of Allegiance was led by Mayor Nystrom. Present at the meeting were Mayor James Nystrom, Councilmen Pat Cartney, Jay Reese, Councilwomen Bonnie Hull and Esther Smith, Pennie Maclean, City Manager. Mary Hill represented The Titusville Herald.

It was moved by Mrs. Smith, seconded by Mrs. Hull, and carried unanimously to adopt the meeting Agenda as prepared. It was moved by Mrs. Smith, seconded by Mr. Cartney, and carried unanimously to accept the minutes of the regular meeting of December 15, 2009 and the minutes of the special meeting of January 5, 2010 as submitted and place on file.

PUBLIC PARTICIPATION - Pertaining to agenda items - None.

OPERATIONAL REPORTS - It was moved by Mrs. Hull, seconded by Mr. Reese, and carried unanimously to accept the Operational Reports (Police-December; Building Inspector - November and December; 2009 year end Financial Report) and the Treasurer's Report for the month of November and December and place on file.

MINUTES OF BOARDS AND COMMITTEES - It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to accept the minutes of the Housing Authority dated 11/17/09 and place on file.

BILL LISTING - It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to ratify the bill listing warrants dated 12/18/09, 12/31/09, and 1/15/10.

NEW BUSINESS

RESOLUTION NO. 1 OF 2010 - A Resolution of the City Council of the City of Titusville, Crawford County, Pennsylvania, affirming support of and partnership with the 2010 Census. Ms. Maclean stated this is our support for that activity and encouragement of the people in our community to participate in the census and to complete the census form. It was moved by Mrs. Hull, seconded by Mr. Cartney, and carried unanimously to adopt Resolution No. 1 of 2010.

APPOINTMENT TO PLANNING COMMISSION - It was moved by Mrs. Smith, seconded by Mr. Reese, and carried unanimously to appoint Mr. John Frye to the Planning Commission to fill a vacancy. Term to expire January 1, 2011.

107 North Franklin Street • Titusville, Pennsylvania 16354

Phone: (814) 827-5300 • Fax: (814) 827-9458 • e-mail: manager@cityoftitusvillepa.gov

RE-APPOINTMENT TO BENSON MEMORIAL LIBRARY BOARD - It was moved by Mr. Cartney, seconded by Mrs. Hull, and carried unanimously to re-appoint Mrs. Lois Nazzaro to the Benson Memorial Library Board for a three year term.

RE-APPOINTMENT TO LEISURE SERVICES BOARD - It was moved by Mrs. Hull, seconded by Mr. Reese, and carried unanimously to re-appoint Mr. Stephen Coleman to the Leisure Services Board for a five year term.

AWARD OF AUDIT SERVICES - Mayor Nystrom stated that the contract for audit services was up with the City's present auditor and request for proposals were sent out to four firms. The City received three responses. Ms. Maclean stated that the three respondents to the City's request for audit services were our current auditors, O'Polka & Company, Inc., Franklin, PA; Maloney, Reed, Scarpitti & Co. LLC, Edinboro, PA; Felix & Gloekler, P.C., Erie, PA. All three have extensive non-profit/government auditing background. The lowest number of years experience is twenty-nine. Each firm has fifteen or more professionals working in that particular office. Ms. Maclean stated she met with all three and the proposals reveal that Felix & Gloekler are the lowest bidder. Ms. Maclean stated the one step she has to complete is the reference check so the decision before Council has a contingency that the references check out adequately. Ms. Maclean stated her recommendation is that they change auditors for a three year period and they go with Felix & Gloekler, P.C., Erie, PA. Ms. Maclean stated it will require additional work on the part of current staff within the City to bring them up to speed. Ms. Maclean stated it really came down to the price and by far Felix & Gloekler were substantially the lowest.

It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to approve the firm of Felix and Gloekler, P.C., Erie, PA as recommended by the City Manager to complete the City's annual single audit for the year 2009, 2010, and 2011 at a rate of \$14,500 per year and contingent upon reference check.

PUBLIC PARTICIPATION

Mr. Don Frazier stated he felt changing auditors is a good thing and asked if the grant was moving forward for the Fire Dept. Ms. Maclean stated the City did apply. Ms. Maclean stated that particular grant does require that they do not reduce level of staffing.

It was moved by Mrs. Smith, seconded by Mr. Cartney, and carried unanimously to adjourn the meeting to a legal session followed by adjournment. Meeting adjourned at 6:25 p.m.