



CITY OF TITUSVILLE

BIRTHPLACE OF THE OIL INDUSTRY



COUNCIL PROCEEDINGS
February 11, 2008

The regular meeting of Titusville City Council was called to order by Mayor Peden in the Conference Room at the Titusville Redevelopment Authority at 5:30 p.m. Invocation was given by Mrs. Smith. The Pledge of Allegiance was led by Mayor Peden. Present at the meeting were Mayor Dennis Peden, Councilman James Nystrom, Councilwomen Bonnie Hull and Esther Smith, Mary Ann Nau, City Manager, Richard Winkler, Solicitor. Stella Ruggiero represented The Titusville Herald.

It was moved by Mr. Nystrom, seconded by Mrs. Hull, and carried unanimously to accept the minutes of the regular meeting of January 28, 2008 as submitted and place on file.

MEETING WITH BOARDS/AUTHORITIES/COMMISSIONS

Mrs. Leah Carter, Chair - Titusville Planning Commission attended the meeting to talk to Council in general about the Planning Commission. The Planning Commission works under the Municipalities Planning Code and then also the City Council adopted an Ordinance creating the Planning Commission. Their duties are advisory. Council will give them a project and they will research, discuss, and come up with a recommendation. Council's choice is to accept the recommendation, reject it, ask them to do more work on it, or change or modify it. Mrs. Carter stated she would like to see Council utilize them more. Some of their most recent projects were the Subdivision and Land Development Ordinance and the Comprehensive Plan. The last piece that Council will be getting is the Zoning Ordinance. They try to accommodate and take into consideration the needs of the Community and the best interests of the Community. Mrs. Carter stated that right now they are adding some additional definitions that the Zoning Officer recommended. The map itself took almost two years. That is the last piece of their major projects that will be coming to Council. Mrs. Carter stated that they review subdivision requests and sewer facility planning modules. They utilize Crawford County Planning to a large degree and work with the Building/Zoning Officer. They also have representation on a Regional Planning Committee. Each community has an elected official and a planning commission member on this Regional Planning Committee. A goal she sees for this year is to get that Regional Planning Committee expanded to include all the municipalities in the Regional Plan and really get moving on getting that plan going. Mrs. Smith asked if there are any Ordinances for historic preservation. Mrs. Carter stated that in the new Ordinance there is a recommendation regarding historic preservation through the overlay system. Mayor Peden thanked Mrs. Carter for attending the meeting.

PUBLIC PARTICIPATION - Pertaining to agenda items - None.

APPROVAL OF BILL LISTING - It was moved by Mrs. Hull, seconded by Mr. Nystrom, and carried unanimously to ratify the bill listing dated 2/8/08. Mr. Nystrom asked if United Uniform Company was a service used by the Police Dept. Chief Simmons stated they use several different vendors - Northeastern Uniform, United Uniform, Galls. Under page 5, vendor 133 - parking meters - Mr. Nystrom asked if that was for repair. Chief Simmons stated yes. Mr. Nystrom asked about the Professional Services paid under the Water. Mrs. Nau stated that was Gannett Fleming - Landlord Task Force work pre-approved by prior Council.

It was moved by Mrs. Hull, seconded by Mayor Peden, and carried unanimously to approve the bill listing dated 2/13/08.

OPERATIONAL REPORTS - It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to accept the Operational Reports (Police, Fire, Public Works, Bldg. Inspector, Finance Director Report (and Year-To-Date Budget Report and Balance Sheet) and Treasurer's Report for the month of January and place on file. Mayor Peden stated that the Finance Director's report dated January 21, 2008, showed expenses at \$2.8M, revenue at \$2.7M and an over expense of \$179,702 that is being covered through carryover. Mayor Peden asked what the balance is with the \$179K taken out. Mrs. Lamberson stated she would check and email the information to Council.

Mrs. Hull questioned the promotions that were made in the Police Department. Chief Simmons stated that the rank structure has been re-structured. Previously there were two Lieutenants and one Sergeant. Now there is one Lieutenant and two Sergeants. RDM's (Resource Development & Management, Inc.) recommendation is down the road, through attrition, one Lieutenant, three Sergeants, and eliminate the Captain's position. Chief Simmons stated they have already started by eliminating a Lieutenant's position and adding one Sergeant. The Police Department originally had sixteen Officers at one point in time. Through RDM's recommendation and attrition, they are now down to twelve Officers plus the School Resource Officer who is funded 75% by the School District.

Mayor Peden commented that he appreciates seeing the things the Departments are doing. Mayor Peden stated he would like on their report looking more into the future what they feel their needs might be. Ways they can look at overtime and ways they can more efficiently use their people. Mayor Peden asked the Department Heads to get more progressive and look toward the future so this Council can help them more, whether it be something they need to purchase or structure differently.

OPERATIONAL REPORTS - (Continued)

Chief Crotty advised Council that both IS100 and IS700 National Incident Management System training is available on line for Council members to get their certification. Part of the initiative is training not only people in public safety, but elected officials, school district personnel, to give them background regarding the Incident Command System. Chief Crotty stated that IS700 is an introduction and the IS100 is an introduction to the Incident Command System itself. It is mandated through the Department of Homeland Security and since October 2003 the National Incident Management System really started taking effect.

Mayor Peden asked when the guys are on shifts at night, can they be doing a complete inventory of street signs. Mr. Nebel stated that as soon as a camera is mounted in one of the Police vehicles they are going to do a very thorough inventory of signs and condition of streets. Mayor Peden asked Mr. Nebel if he and the Manager have pursued contracted street sweeping services. Mr. Nebel stated he has advised the contractor it is imperative they get something together for the Solicitor to review to make recommendation to Council. Mr. Nebel stated that they put a notice in the paper about potholes and it has been well received. They are operating with twelve people covering all but four hours per day. Mr. Nystrom asked Mr. Nebel if he is working on a paving plan with the Manager. Mr. Nebel stated it is more of a work in process with he and Norm. They have generated more of a list than what they can afford to do. Mayor Peden stated he thinks they need to see the whole list and actually see what the cost is to get our streets in order and then let this Council decide what they need to do financially with the Manager trying to pull money from wherever she can. Mayor Peden stated every year they get behind. They do a good job, but when you only do two or three streets a year there is a lot more out there.

Mrs. Smith suggested that Mr. Nebel look into something other than what they are using on the streets. Mr. Nebel stated that last year they started making adjustments where instead of three anti-skid and one salt he has knocked it back to a 50/50 mixture.

Mayor Peden commented that last week they had the Airport Authority here. One of their requests was to have the City help them financially and/or provide labor to plow. Mayor Peden asked Mr. Nebel if he would put together a scenario of what it would take the City (cost taking the truck out, manpower, approximate hours) to go out and plow the apron area where the emergency helicopters land.

MINUTES OF BOARDS AND COMMITTEES - It was moved by Mrs. Hull, seconded by Mr. Nystrom, and carried unanimously to accept the minutes of the Police Pension Board meeting dated 11/28/07; Leisure Services Board dated 1/4/07 through 11/1/07 and place on file.

NEW BUSINESS

QUIT CLAIM DEED - Between the City and Robert and Judith Chaney of Spartansburg, PA. Mr. Winkler stated that was a request to release an old flood easement that is part of a flood control project from forty years ago that never came about. The City still has a scattering of these old easements which tend to crop up from time to time and cause title problems for somebody selling property. We had a request to release that. It doesn't appear the City will ever have any use for it.

It was moved by Mr. Nystrom, seconded by Mrs. Smith, and carried unanimously to approve the Quit Claim Deed between the City and Robert and Judith Chaney of Spartansburg, PA.

APPOINTMENT TO LEISURE SERVICES BOARD - It was moved by Mayor Peden, seconded by Mrs. Smith, and carried unanimously to appoint Claude Lemley, 502 West Spruce Street, to the Leisure Services Board to fill an unexpired term. Term will expire January 1, 2011.

It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to table the second appointment to the Leisure Services Board to the next voting meeting.

APPOINTMENT TO REDEVELOPMENT AUTHORITY - Mayor Peden stated that he would ask that City Council ratify his recommendation to appoint Larry Manross to the Redevelopment Authority to fill an unexpired term. Mr. Manross has been a business owner in our community for twenty one years. He has been a strong supporter of the downtown retail and has some good thoughts and concerns about our community.

It was moved by Mrs. Hull, seconded by Mr. Nystrom, and carried unanimously to ratify the Mayor's appointment of Larry Manross, 40272 Mystic Park Road, Titusville to the Titusville Redevelopment Authority to fill an unexpired term. Term will expire July 6, 2009.

POLICE CONTRACT - It was moved by Mrs. Smith, seconded by Mrs. Hull, to ratify the Labor Agreement between the City of Titusville and the Titusville Police Department for the period February 1, 2008 through December 31, 2010. Mrs. Nau advised Council that when the Police Department reviewed the Agreement they recognized that page nine - Grievance Procedure had not been amended. They sent those changes to the Solicitor who then made them. It basically changed the process from seven days to fifteen days to allow for a longer period of time for grievances to go through the process.

Mr. Winkler stated that this is a three year term less one month. The wage increase will be 3.5% for the Officers each year. For the first year the wage increase won't be effective until February 1, 2008 rather than going back to the beginning of the year. The Officers will contribute 8% of the premiums for health insurance in the first year, 8.5% in the second year, and 9% in the final year.

POLICE CONTRACT - (Continued)

Mr. Winkler stated that there were two holidays added as compensatory days - Labor Day and the particular Officer's birthday. They can take a make-up day if they work those days but only if it doesn't create an overtime situation. The ranked Officers, the Captain, Lieutenant, Detective, and Sergeant will get an extra \$500 for their pay differential. Each Officer will get \$1,000 bonus for the signing of the contract and the Departmental Review Officer benefit which is the pension increase Officers can take at the end of their career is eliminated for new hires starting with the new contract.

Mayor Peden commented that he appreciates the Department's willingness to give them some immediate relief on some of their expenses as well as the pension. Vote on the motion to ratify the Labor Agreement between the City of Titusville and the Titusville Police Department for the period February 1, 2008 through December 31, 2010 carried unanimously.

PUBLIC PARTICIPATION

Mr. Frazier stated that the previous Council talked about signage coming in or out of town regarding speed is electronically controlled. Mr. Winkler stated that is a courtesy.

COMMENTS BY MAYOR AND/OR COUNCIL/COMMITTEE REPORTS

Mayor Peden asked that CDEG and recommendation of Task Force Committee be put on the next work session agenda.

It was moved by Mr. Nystrom, seconded by Mrs. Hull, and carried unanimously to adjourn the meeting. Meeting adjourned at 6:50 p.m.

Suzanne Birtciel
Recording Secretary