



CITY OF TITUSVILLE

BIRTHPLACE OF THE OIL INDUSTRY



COUNCIL PROCEEDINGS
July 8, 2008

The regular meeting of Titusville City Council was called to order by Mayor Peden in the Community Room at Central Towers at 7:00 p.m. The invocation was given by Reverend Blair. The Pledge of Allegiance was led by Mayor Peden. Present at the meeting were Mayor Dennis Peden, Councilman John Frye, Councilwomen Bonnie Hull and Esther Smith, Mary Ann Nau, City Manager. Stella Ruggiero represented The Titusville Herald.

It was moved by Mrs. Hull, seconded by Mrs. Smith, and carried unanimously to adopt the meeting Agenda as prepared.

It was moved by Mr. Frye, seconded by Mrs. Hull, and carried unanimously to accept the minutes of the regular meeting of June 24, 2008 as submitted and place on file.

PUBLIC PARTICIPATION - Pertaining to agenda items - None.

MANAGER'S REPORT

1. **AFSCME Contract-** Current contract will expire in December 2008. Various preparations for negotiations have begun.
2. **DEP Consent Order and Agreement-** A meeting with DEP, City's Staff, City Council and City Engineer was conducted on Wednesday, June 11, 2008. Many concerns regarding the operations of the WWTP were discussed and a review of the City's progress as it relates to our Monitoring Plan and Schedule was discussed.
3. **Titusville Traffic Signal Replacement Project-** Progress on the traffic signal replacement project scheduled for September 2009 continues to progress. Field work is being completed by TBE who have been working at the various intersections around town throughout the month. I have followed-up with the design team regarding the intersection of Spring and Perry in front of Country Fair regarding resident concerns with inability to safely make left onto Spring when traveling south bound on Perry. Asked that they look at providing a dedicated left turn light at that location. Follow-up also on right of way needs near Scheide Park and removal of meters in front of the Bargain Store.
4. **Landlord Task Force Meeting-** A meeting was conducted on June 17, 2008 to begin work on resolving the sewer readiness to serve issues.

MANAGER'S REPORT - (Continued)

Currently, the ordinance as written and if enforced would be unfair and inequitable for every user on the system. The Task Force recommendation was brought to City Council for their consideration.

5. **Walking Tour- Phase II-** The Committee met and the final edits to the brochure were discussed and approved. Requests for Proposal for printer services have been received. Installation should begin later this month of the Phase II signs. A ribbon cutting/grand opening will be planned.
6. **Supervisory Personnel Procedures Manual-** Has been completed with Solicitor review, and resolution is being prepared for City Council adoption.
7. **Bids-** Shade tree removal and trimming have been advertised and are due back July 10, 2008. Roof rehabs at Burgess Community Center have been advertised and are due July 11, 2008. Sludge Hauling for the WWTP have been advertised and are due back July 15, 2008.
8. **PA NW Managers-** Titusville is hosting the next quarterly meeting of the PA NW Managers on July 18, 2008 at Porters' House. Communities attending include Edinboro, Oil City, Warren, Grove City, Clarion, Cornplanter Twp., Meadville, Greenville, and Clarion.
9. **Penn Prime -**The City through the loss prevention specialists with the City's insurance provider has scheduled Right to Know training for its employees on July 23, 2008. A morning and afternoon session will be conducted to accommodate all employees.
10. **PILOT letters-** Have been mailed out and the City received its first 2008 payment and a thank you was sent to Titusville Consumer Discount.
11. **Alternate Parking-** Information has been gathered from numerous communities as well as a history of Titusville's previous ordinances for City Council. The Staff will be meeting to discuss and provide recommendation regarding.
12. **2007 City Audit-** City Council and City Manager attended a seminar meeting with the City Auditors concerning information contained in the annual audit. Will provide details of Auditors comments in next month's Manager's report.

It was moved by Mr. Frye, seconded by Mrs. Smith, and carried unanimously to accept the Manager's Report as submitted and place on file.

OPERATIONAL REPORTS - It was moved by Mrs. Hull, seconded by Mr. Frye, and carried unanimously to accept the Operational Reports (Police, Fire) for the month of June, and the Treasurer's Report for the month of June and place on file.

MINUTES OF BOARDS AND COMMITTEES - It was moved by Mr. Frye, seconded by Mrs. Hull, and carried unanimously to accept the minutes of the Benson Memorial Library dated 5/20/08; Planning Commission dated 5/6/08; Housing Authority dated 5/20/08 and place on file.

BILL LISTING - It was moved by Mr. Frye, seconded by Mrs. Smith, and carried unanimously to ratify the bill listing warrants dated 6/27/08, and 7/3/08. It was moved by Mrs. Hull, seconded by Mr. Frye, and carried unanimously to approve the bill listing warrant dated 7/9/08.

NEW BUSINESS

COUNCIL BILL NO. 5 OF 2008 - Proposed Ordinance No. 3171 - An Ordinance of the City of Titusville, Crawford County, Pennsylvania, amending Article 521, Parking Generally, Section 521.06, Parking Prohibited At All Times, of the Codified Ordinances of the City of Titusville, to prohibit parking on the west side of North Franklin Street from its point of intersection with the north side of West Central Avenue for a distance of 141 feet northerly.

It was moved by Mrs. Hull, seconded by Mr. Frye, and carried unanimously to adopt Council Bill No. 5 on second reading.

RESOLUTION NO. 16 OF 2008 - A Resolution of the City Council of the City of Titusville, Crawford County, Pennsylvania, establishing the rules governing the functions of the Council of the City of Titusville, and the Committees thereof.

It was moved by Mr. Frye, seconded by Mrs. Hull, to adopt Resolution No. 16 of 2008.

Mr. Frye questioned Rule 5. Mayor Peden stated they can add something to the Agenda prior to the adoption of the Agenda. Mr. Frye questioned Rule 6. Mayor Peden stated this is not for the general public to address Council. This is for somebody that wants something on the Agenda. They call the Manager's office and request to be on the Agenda. Mrs. Nau stated the written statement of what information they are going to be presenting to City Council is what has been required from all who have participated. That is so Council has information they need to have for their work session such as the Flower Garden request, or the fountain, etc. Mr. Frye asked about Rule 14 (c) - stating that no one else can offer comment unless they have asked for prior even if Council wants to give them the opportunity. Mr. Frye stated if he wants to invite somebody from the public to comment on something, he should be able to do that. According to Rule 14 (c) it doesn't look like that is an option.

RESOLUTION NO. 16 OF 2008 - (Continued)

Mayor Peden stated he would think it should be under Public Participation prior to the vote. They have the opportunity to give their opinion prior to Council's debate. Mr. Frye said he understands, but it has been done in the past. Mr. Frye stated if they want to leave it exactly like that, that is fine, but they are going to have to always follow that.

Vote on the motion was: Mr. Frye, Mrs. Hull - no; Mayor Peden, Mrs. Smith - yes.

Mr. Frye stated he would like to discuss at the next work session.

PUBLIC PARTICIPATION

Shirley Bowles asked if a picnic table and benches were going to be placed in the park. Mrs. Hull stated that is something TRI is working on.

Grace White commented that there is water like you wouldn't believe on Martin and Central. Mayor Peden stated they will look into that for her.

Barb McClain commented that it is very difficult to get around because of the condition of the sidewalks. If sidewalks are done the end isn't. At the corner of Drake by Perkins the wheelchair will upset because the sidewalk is rounded up. Mrs. McClain stated she challenges City Council to get into a wheelchair and try to go from here to the Quality, from here to Save-A-Lot, and over to the barbershop so they understood the problem. Mayor Peden stated they will have the Building Inspector look at it. It is a private property issue however.

Maxine Behen asked if people are permitted to ride on the sidewalk with their bicycles. Mayor Peden stated no.

Judy Reisinger asked if there is anything that can be done about the lights at the Quality parking lot. Mrs. Reisinger said they shine in her bedroom and living room window. Mayor Peden suggested they talk to the Quality manager.

Doris Cook asked about the fountain. Mayor Peden stated that the Garden Club is going to put the fountain in and it's not a large fountain. Mrs. Cook stated is it really that important to put that in when there are so many other things that they should be taking care of. Mayor Peden said taxpayer money is not paying for the fountain. The money from the Garden Club is financing the fountain. The City is picking up the tab for the electricity. Mrs. Brown stated that the fountain was donated and all the money has been donated.

PUBLIC PARTICIPATION - (Continued)

Mrs. Behen asked about the truck traffic study grant. Mayor Peden stated what it was meant to do was to find out how we can keep truck traffic going down to the Titusville Opportunity Park, getting through the community. Are we going to be prepared to handle the traffic flow that we hope someday to have back again.

Donna Popieski commented that Council can see how happy these people from Central Towers are to have Council here. They are happy that you are listening to them. Mrs. Popieski suggested that sometime between now and the fall the Council schedule a tour of their facilities.

Leah Carter asked if there was any word from the City electrician about the overhead lines. Mrs. Nau stated no. Mrs. Carter stated regarding alternate parking, the downtown is posted no parking 2:00 to 6:00 a.m. but she doesn't believe there was much plowing happening between those hours. Mrs. Carter asked that they plow that parking lane especially when there are no cars parked there or take the signs away. Mrs. Carter also commented that the Bike Trail Association has some suggestions on ways to make a section on Bank Street safer. Mayor Peden suggested they bring it to Council. Mrs. Carter stated that Titusville Renaissance is working on Scheide Park fountain repair and benches in the downtown.

COMMENTS BY MAYOR AND/OR COUNCIL

Mr. Frye stated he thinks they need to make an effort to try and get the bicycles off the sidewalks.

It was moved by Mr. Frye, seconded by Mrs. Smith, and carried unanimously to adjourn the meeting. Meeting adjourned at 8:10 p.m.

Suzanne Birtciel
Recording Secretary