



**CITY OF TITUSVILLE**

City Council Meeting Proceedings **October 21, 2014**

**CALL TO ORDER**

The regular meeting of Titusville City Council was called to order by Mayor Smith in the Conference Room at the Titusville Redevelopment Authority at 6:00 p.m.

**INVOCATION**

Given by Police Chief Thomas

**PLEDGE OF ALLEGIANCE**

Led by Mayor Smith

**ROLL CALL**

Mayor Esther Smith, Deputy Mayor Bill Adelman, Councilman Keith Bromley, Councilman Don Frazier, and Councilman Jeff Thomas.

**ADOPTION OF AGENDA**

*Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to adopt the agenda as prepared.*

**APPROVAL OF MINUTES**

*Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to accept the minutes of the regular meeting of the September 16<sup>th</sup> meeting as submitted and placed file.*

**BID AWARD**

Water Street Improvement Project

*Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to award the base bid of the Water Street Improvement contract to Terra Works in an amount not to exceed \$139,931.00.*

**PUBLIC PARTICIPATION  
AGENDA ITEMS**

None

**REPORTS**

**Operational Reports**

*Motion by Mr. Bromley, second by Mr. Thomas, and carried unanimously to accept the Operational Reports: Building Inspector, Finance, Fire, Police, Public Works, and Treasurer for the month of September 2014, as submitted and placed on file.*

**MINUTES OF BOARDS &  
COMMITTEES**

*Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to accept and place on file the minutes of the Housing Authority – 9/16, Leisure Services Commission – 10/7, Redevelopment Authority – 9/8, & Safety Committee – 9/30.*

**BILL LISTINGS**

*Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to ratify the bill listing warrants dated: 9/17 - \$22,816.06, 9/25 - \$500,167.11, 10/2 - \$350,197.08, 10/8 - \$6,496.93, & 10/16 - \$431,003.67.*

**OLD BUSINESS**

Council Bill No.4 of 2014  
Street Meter Rates  
2<sup>nd</sup> Reading

*Motion by Mr. Bromley, second by Mr. Thomas, and carried unanimously to adopt Council Bill No. 4 of 2014 on 2<sup>nd</sup> reading.*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE TO AMEND AND RESTATE IN ITS ENTIRETY SECTION 525.03 OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE.

In order that police officers may properly compute the time during which a vehicle is parked in street meter zones, the owner or operator of any vehicle shall, upon entering such

parking space or zone, during the time of limited parking, immediately deposit fifty cents in coins of the United States in the parking meter alongside or next to such parking space, and operate the meter in accordance with instructions thereon. Failure to do so shall constitute a violation of this Article. The deposit of fifty cents in coins shall permit the vehicle to be parked for a period of one hour.

*Special Event Approval  
Lion's Club Christmas Parade*

*Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to approve the Lion's Club Christmas Parade to be held November 28<sup>th</sup>.*

*Library Board Reappointment*

*Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to re-appoint Steve Coleman to the Library Board to a three year term expiring 1/1/2018.*

*Resolution No. 11 of 2014*

*Motion by Mr. Bromley, second by Mr. Thomas, and carried unanimously to adopt Resolution No. 11 of 2014.*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, AUTHORIZING AND APPROVING THE USE OF ALLOCATED BUT UNEXPENDED FUNDS ON HAND FOR A PORTION OF THE COST OF THE CITY OF TITUSVILLE WASTE WATER TREATMENT PLANT MAINTENANCE AND REPAIR IN LIEU OF A SEWER RATE INCREASE.

*Resolution No. 12 of 2014*

*Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to adopt Resolution No. 12 of 2014.*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE AUTHORIZING THE SALE OF PERSONAL PROPERTY.

*Resolution No. 13 of 2014*

*Motion by Mr. Adelman, second by Mr. Bromley, and carried unanimously to adopt Resolution No. 13 of 2014.*

LET IT BE KNOWN TO ALL PERSONS of the City of Titusville that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services, because of race, color, religion, ancestry, sex, national origin, handicap or disability, is prohibited by Title VIII of the Civil rights Act of 1968 (Federal Fair Housing Law) and the Pennsylvania Human Relations Act. It is the policy of the City of Titusville to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex, national origin, handicap or disability, or familial status (families with children).

Resolution No. 14 of 2014

Motion by Mr. Bromley, second by Mr. Thomas, and carried unanimously to adopt Resolution No. 14 of 2014.

A RESOLUTION OF THE CITY OF TITUSVILLE authorizing the filing of an application for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania. (DCED)

Resolution No. 15 of 2014

Motion by Mr. Bromley, second by Mr. Frazier, and carried unanimously to adopt Resolution No. 15 of 2014.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, DESIGNATING THE CITY MANAGER AS ITS DESIGNEE TO APPROVE OR DISAPPROVE ALL SPECIAL EVENT AND OTHER PERMITS FOR USE OF THE CITY'S RECREATION AND PARK FACILITIES.

Council Bill No. 5 of 2014  
WWTP Phase 3B USDA Loan  
1<sup>st</sup> Reading

Motion by Mr. Thomas, second by Mr. Bromley, and carried unanimously to introduce Council Bill No. 5 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE APPROVING INDEBTEDNESS OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, BY THE ISSUE OF A GENERAL OBLIGATION BOND IN THE AMOUNT OF \$2,882,000 FOR THE FINANCING OF A WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT; FIXING THE FORM, NUMBER, DATE, INTEREST, AND MATURITY THEREOF; MAKING A COVENANT FOR THE PAYMENT OF THE DEBT SERVICE ON THE BOND; AUTHORIZING THE CREATION OF A SINKING FUND AND DESIGNATING A SINKING FUND DEPOSITORY; PROVIDING FOR THE FILING OF THE REQUIRED DOCUMENTS; ACCEPTING THE PROPOSAL OF THE UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, FOR THE PURCHASE OF THE BOND; AND AUTHORIZING EXECUTION, SALE AND DELIVERY THEREOF AND EXECUTION AND DELIVERY OF RELATED DOCUMENTS.

Council Bill No. 6 of 2014  
Intergovernmental Coop  
Agreement - PHMIC  
1<sup>st</sup> Reading

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to introduce Council Bill No. 6 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE AUTHORIZING THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, TO JOIN WITH OTHER POLITICAL SUBDIVISIONS AS A MEMBER OF THE PENNSYLVANIA MUNICIPAL HEALTH INSURANCE COOPERATIVE (PMHC), TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE PMHC AND TO PARTICIPATE AS A MEMBER OF THE PMHC.

Council Bill No. 7 of 2014  
Spruce & Spring Traffic Light  
Elimination  
1<sup>st</sup> Reading

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to introduce Council Bill No. 7 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE 507, TRAFFIC CONTROL SIGNALS, SECTION 507.01 OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE TO ELIMINATE THE INTERSECTION OF SPRING STREET AND SPRUCE STREET AS A TRAFFIC CONTROL SIGNAL INTERSECTION.

Council Bill No. 8 of 2014  
Center Street – One Way  
1<sup>st</sup> Reading

Motion by Mr. Bromley, second by Mr. Adelman, and carried unanimously to introduce Council Bill No. 8 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE 513, ONE-WAY STREETS, OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE TO INCLUDE A NEW SECTION 513.15, CENTER STREET, TO DESIGNATE A SECTION OF CENTER STREET AS ONE-WAY TRAFFIC ONLY.

Council Bill No. 9 of 2014  
50ft No Parking – Spring &  
Spruce  
1<sup>st</sup> Reading

Motion by Mr. Adelman, second by Mr. Bromley, and carried unanimously to introduce Council Bill No. 9 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, AMENDING ARTICLE 521, PARKING GENERALLY, SECTION 521.06 OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE TO DESIGNATE A NO PARKING AREA ON SPRING STREET FOR A DISTANCE OF 50 FEET SOUTH FROM ITS INTERSECTION WITH SPRUCE STREET.

Council Bill No. 10 of 2014  
Stop Sign at Spring & Spruce  
1<sup>st</sup> Reading

Motion by Mr. Bromley, second by Mr. Thomas, and carried unanimously to introduce Council Bill No. 10 of 2014 on 1<sup>st</sup> reading.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE 508, STOP STREETS, OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE BY THE DESIGNATION OF SPRUCE STREET AS A STOP STREET AT ITS INTERSECTION WITH SPRING STREET.

WWTP Phase III Interim Loan  
Requisition # 14

Motion by Mr. Frazier, second by Mr. Bromley, and carried unanimously to approve Interim Loan Requisition #13 for the WWTP Phase III Upgrade Project in the amount of \$486,752.37.

WWTP Phase III Grant  
Requisition # 1

Motion by Mr. Frazier, second by Mr. Adelman, and carried unanimously to approve Grant Requisition #1 for the WWTP Phase III Upgrade Project in the amount of \$576,827.70.

**PUBLIC PARTICIPATION**

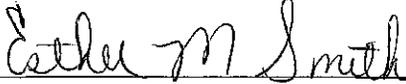
None

**ADJOURNMENT**

Motion by Mr. Bromley second by Mr. Frazier and carried unanimously to adjourn the meeting at 6:30 p.m. to 2015 Budget Work Session #1.

**APPROVED BY COUNCIL**

THIS 18<sup>th</sup> DAY OF November, 2014

  
\_\_\_\_\_  
Mayor Esther M. Smith

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of October 21, 2014.

  
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Diana A. Durstine  
Recording Secretary