

## 2011 ANNUAL REPORT ON LOCAL BOARD OF HEALTH/HEALTH OFFICER

Complete all sections and return to: Michelle Scroggins, PA Dept of Health – Northwest District Office,  
19 McQuiston Drive, Jackson Center PA 16133.

If you have any questions or concerns, please contact Michelle at 877-724-3258 or 724-662-6068.

### Part I – Municipality Identification and Contact Information

Municipality Name:	<b>City of Titusville</b>		
Municipality Contact (Person completing this form):	<b>Diana Durstine</b>		
Address:	<b>107 N Franklin St</b>		
	<b>Titusville, PA 16354-1734</b>		
Telephone:	<b>814-827-5300 ext 303</b>	Fax:	<b>814-827-4359</b>
Email:	<a href="mailto:admins@citvoftitusvillepa.gov">admins@citvoftitusvillepa.gov</a>	Website:	<a href="http://www.citvoftitusvillepa.gov">www.citvoftitusvillepa.gov</a>

### Part II – Local Board of Health

Has an ordinance been enacted to create a Board of Health? (Check one)			
<b>P</b>	Yes	Date Enacted: <b>12/15/1913</b>	No
Undetermined			
If yes, list current members:			
Name	Occupation	Term Expiration	
<b>Barbara Engleka</b>	<b>Nurse</b>	<b>1/1/2012</b>	
<b>Dr. Scott McAllister</b>	<b>Physician</b>	<b>1/1/2015</b>	
<b>Mary Ellen Peden</b>	<b>Lab Supervisor</b>	<b>1/1/2014</b>	
<b>Dr. Mary Aukerman</b>	<b>Nurse, PhD Education</b>	<b>1/1/2015</b>	
<b>Terry L. Kerr</b>	<b>Asst Superintendent Titusville Area School Dist</b>	<b>1/1/2014</b>	
If no, does Council act in lieu of a Board of Health? (Check one)			
Yes	No	Undetermined	
Emergency Contact Number for Board of Health:		<b>814-827-5300 ext 303</b>	
Number of times the Board of Health meets annually:		<b>As needed</b>	

### Part III – Local Health or Sanitary Officer

Does the Municipality retain a health officer who is certified by the Pennsylvania Department of Health? (Check one)			
<b>P</b>	Yes	No	
If yes, fill in the following information for the health officer:			
Name:	<b>Eric Mitchell</b>		
Address:	<b>PO Box 625</b>		
	<b>Waterford, PA 16441</b>		
Telephone:	<b>814-796-4017</b>	Emergency Number:	
Email:			
Employment Status?	Full Time	Part Time	<b>P</b> Contract for Service
Please attach copy of certification and or Council decision to hire.			

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### Part IV – Duties of Health or Sanitary Officer

Highest Education Level (Check One):			
<b>P</b>	Certificate/Associates	Bachelor's	Post-Graduate
			MD/DO
What are the specific duties of your Health Officer? (Acceptable to attach Job Description, contract agreement, etc)			
<b>Inspection of food establishments and retail food facilities.</b>			

### Part V – Investigations

Number of health/community complaint investigations conducted in the past year by (Give number for each job category if applicable. If the same individual performs the duties of health officer and code officer, answer only in Health Officer.):			
Health Officer:	<b>P</b>	Code Officer:	Local Law Enforcement:
Who performs inspection of food establishments? (Check one)			
	Health Officer Name:	<b>Eric Mitchell</b>	
	PA Department of Agriculture - Approximate date of surrender:		
	Other Municipal Official:		
If municipality inspects food service facilities, has inspector received food inspection training? (Check one)			
<b>P</b>	Yes	Approximate Date:	<b>2/25/1998</b>
	No		Unknown
Number of food service establishments in your Municipality:		<b>&gt; 43</b>	
Number of food service inspections performed in the past year:		<b>43</b>	
Number of violations recorded:		<b>Not tracked</b>	Number of violations corrected:
			<b>Not tracked</b>
Are food service inspection reports available to the public? (Check one)			
<b>P</b>	Yes		No
If yes, by what method(s)? (Check all that apply)			
<b>P</b>	On request	<b>P</b>	Print Media
	Grade Posted in food service establishment		
	Web Website URL:		
	Other Specify:		

### Part VI – Uniform Construction Code (UCC) and Property Maintenance

Who performs inspections for enforcement of the Uniform Construction Code? (Check one)			
	Health Officer		Code Officer
<b>P</b>	Contract Code Enforcement - Name of inspection Agency:		<b>Construction Code Inspectors, Inc.</b>
Department of Labor and Industry (Municipality has opted out of local UCC enforcement)			
Has your municipality enacted any specific property maintenance codes? (Check one)			
	Yes	<b>P</b>	No
If yes, list or attach copy of ordinance(s).			