



<b>CALL TO ORDER</b>	The regular meeting of Titusville City Council was called to order by Mayor Smith in the 2 <sup>nd</sup> Floor Conference Room at Towne Square at 6:00 p.m.
<b>INVOCATION</b>	Mayor Smith
<b>PLEDGE OF ALLEGIANCE</b>	Led by Mayor Smith
<b>ROLL CALL</b>	Mayor Esther Smith, Deputy Mayor Bill Adelman, and Councilman Don Frazier, were present. Councilman Keith Bromley and Councilwoman Heather Leonardi were absent.
<b>NOTICE OF EXECUTIVE SESSION</b>	After 6/18 Work Session regarding a personnel issue.
<b>ADOPTION OF AGENDA</b>	<i>Motion by Mr. Adelman, second by Mr. Frazier, and carried unanimously to adopt the agenda as prepared.</i>
<b>APPROVAL OF MINUTES</b>	<i>Motion by Mr. Frazier, second by Mr. Adelman, and carried unanimously to accept the minutes of the regular meeting of May 28, 2019 as submitted and placed on file.</i>
<b>PUBLIC PARTICIPATION</b> Pertaining to Agenda Items	None
<b>2018 City Financials Audit</b>	<p>Natalie Heberlein and Steve Falk from the firm of Felix and Gloekler presented the 2018 City Financials audit. A presentation binder consisting of a summary of the complete audit was handed out by Mr. Falk and discussed. The discussion included: Audit Objective, Auditor Responsibilities, Audit Results, Required Communications to Council, General Fund – Balance, General Fund comparisons to surrounding municipalities, Revenues and Expenditures across all funds (followed by applause given from the public), and 2018 Pension Information.</p> <p>Ms. Heberlein pointed out things council should use to measure the health and the financial condition of the city: fund balance, profit and loss, and debt. They found no problems with the way inter-fund transfers are processed. She went on to say all funds have a positive fund balance, debt is minimal with a plan to pay it off and the city pensions are dependent on the stock market and are not in dire straits.</p> <p>A question and answer session was then held. Mayor Smith opened the discussion to questions from the public.</p> <p>Anna Slagle – 518 Mailler Street Spoke regarding the need for clarification for the public regarding the independence of the auditors after an influential person in town</p>

questioned their credibility. Requested confirmation from management regarding the city only paying cash for purchases and not taking out loans.

Jim Elliott – 306 North Franklin Street

Questioned why the first speaker was not asked to state her name and address. He also questioned the auditors for the total revenue the city brings in for water, sewer, and refuse departments. Also questioned the mail the Mayor received and read aloud.

Non-City Resident

Jamey Miller – Petroleum Center Road – Cherrytree Township

Spoke on one takeaway from the information that was shared on the budget distributing estimated versus actual amounts and why actuals are not put back in the funds they originated in. Second, regarding \$75,000 transferred from refuse, a contracted service to the general fund and what the city workers do for this amount.

*Motion by Mr. Frazier, second by Mr. Adelman, and carried unanimously to accept the 2018 Financials Audit as submitted.*

**REPORTS**

**Operational Reports**

*Motion by Mr. Frazier, second by Mr. Adelman, and carried unanimously to approve the Operational Reports: Building Inspector, Finance, Human Resources/Risk Management, Police, Public Works, Treasurer, Water/Wastewater for the month of May 2019 as submitted and placed on file.*

**MINUTES OF BOARDS & COMMITTEES**

*Motion by Mr. Adelman, second by Mr. Frazier, and carried unanimously to accept and place on file the minutes of the Benson Memorial Library Board 5/21, Housing Authority 5/21.*

**BILL LISTINGS**

*Motion by Mr. Frazier, second by Mr. Adelman and carried unanimously to ratify the bill listing warrants dated 5/31, 6/7, 6/13, & 6/21.*

**NEW BUSINESS**

*Resolution No. 11 of 2019  
Range Hood Donation*

*Motion by Mr. Frazier, second by Mrs. Smith and carried unanimously to adopt Resolution No. 11 of 2019.*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, TO AUTHORIZE THE DONATION BY THE CITY TO THE TITUSVILLE REDEVELOPMENT AUTHORITY OF ONE RANGE HOOD UNIT.

*Resolution No. 12 of 2019  
Sale of 1969 Fire Truck*

*Motion by Mr. Adelman, second by Mr. Frazier and carried unanimously to adopt Resolution No. 12 of 2019.*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE AUTHORIZING THE SALE OR SCRAP OF SURPLUS CITY VEHICLE.

Resolution No. 13 of 2019

Motion by Mrs. Smith, second by Mr. Adelman and carried unanimously to adopt Resolution No. 13 of 2019.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, ESTABLISHING THE RULES GOVERNING THE FUNCTIONS OF THE COUNCIL OF THE CITY OF TITUSVILLE, AND THE COMMITTEES THEREOF.

Council Bill No. 5 of 2019  
Penalty Changes

Motion by Mr. Adelman, second by Mrs. Smith and carried unanimously to introduce Council Bill No. 5 of 2019 on first reading.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND SECTIONS 904.99, 1111.99 AND 1905.99 OF THE CODIFIED ORDINANCES OF THE CITY OF TITUSVILLE TO REVISE THE PENALTIES FOR VIOLATIONS OF CERTAIN CITY ORDINANCES.

**PUBLIC PARTICIPATION**

Terri Baldwin – Donna Road

Spoke regarding the letter received from the city denying their request for a credit on their water service. She disagrees with council's decision.

Anna Slagle – 518 Mailler Street

Asked for clarification for the on call process for the city when it is closed for a couple of days.

City Manager Manross read a thank you letter from TRA regarding the range hood donation and alerted the public to the fact there would be a water service interruption for connections Route 8 North of McKinney Road midnight to 4 a.m.

**ADJOURNMENT**

Motion by Mr. Frazier, second by Mr. Adelman and carried unanimously to adjourn the meeting at 7:11 p.m.

**APPROVED BY COUNCIL**

THIS 23<sup>rd</sup> DAY OF July, 2019

  
\_\_\_\_\_  
Mayor Esther M. Smith

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council Meeting of June 25, 2019.

  
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Diana A. Durstine, Recording Secretary