



<b>CALL TO ORDER</b>	The regular meeting of Titusville City Council was called to order by Mayor Peden in the 2 <sup>nd</sup> Floor Conference Room at Towne Square at 7:00 p.m.
<b>INVOCATION</b>	Mayor Peden
<b>PLEDGE OF ALLEGIANCE</b>	Led by the Mayor
<b>ROLL CALL</b>	Mayor Dennis Peden, Deputy Mayor Jon Crouch, Councilman Don Frazier, Councilman Roger Gordon, and Councilman Jim Stromdahl were present.
<b>ADDITIONS OR CORRECTIONS TO THE AGENDA</b>	<p>Mr. Crouch suggested the City Manager contact the ministerial to set up future invocations.</p> <p>Mr. Gordon added Auditor's Contract to Old Business. Under New Business he added City Manager Advertisement, Nepotism Policy, and City Property Moratorium.</p> <p>Mr. Peden removed Senior Center Lease Agreement from Old Business and adding Purchasing Policy under New Business.</p> <p>There was no motion or roll call.</p>
<b>APPROVAL OF PREVIOUS MEETING MINUTES</b>	<i>Motion</i> by Mr. Gordon, <i>second</i> by Mr. Crouch and <i>carried unanimously</i> to accept the minutes as presented.
<b>PUBLIC PARTICIPATION PERTAINING TO AGENDA ITEMS</b>	None
Wastewater Treatment Plant Chapter 94 Report	<p>Jack Rae - Senior Project Manager, Gannett Fleming</p> <p>Came before council to get their authorization to do the annual Chapter 94 report that is submitted to DEP and is due by March 31<sup>st</sup> each year. Gannett Fleming has provided engineering services to the City since 2007; primarily on the wastewater treatment plant, on the water system, and storm water management activities. The report supplies DEP with operational information on the City's sewer system. The report looks back five years and ahead five years. Hydraulic and organic loading are compared to the rated capacity of the plant. Information is projected out five years and used by DEP to see if any upgrades or improvements are needed. The City's plant was last upgraded in 2015. Mr. Rae confirmed for Mr. Gordon that the City is allowed four overflow events per year that are triggered by wet weather and when Church Run overflows it contributes to those events. He explained the four Combined Sewer Overflows (CSOs) left in the City, their location and purpose. Mr. Rae confirmed for Mr. Frazier the improvements to the plant expanded capacity to take on additional customers. Looking at the 2018 report, the</p>

**APPROVAL OF REPORTS  
MANAGER'S REPORT**

average flow was 2.4 million gallons per day. The plant is rated for 4.

**1. Airport Issues**

The landline phone was repaired Tuesday. A frayed wire was repaired by Verizon at no cost.

A representative from DEP visited City Hall last week after someone had called in a complaint to DEP to say that the City was not in compliance with some safety checks that are to be done at the airport. There are supposed to be walkthrough inspections done every 30 days that should have been started December 22, 2019. The operator is supposed to check a few things every 30 days. It is not a hard inspection. One is the Veeder Root detection system and getting the capacity print offs off of the tanks. Visual inspection of the tanks on the outside. There is a yearly inspections that is also supposed to be done on the bigger tanks located on the outside. The spill buckets and gas pumps are also visually inspected monthly. Mr. Frazier advised Interim City Manager Fratus there is an outstanding punch list that needs to be looked in to with the contractor. A DEP pink sheet was done in December. According to the DEP the City has to have an operator that is both A & B certified. This is about a six hour training on-line. Mr. Frazier suggested the Public Works Director Patrick Braun could do something like that.

**2. EnerVest Lease**

The lease was originally with Quaker State Oil Refining Corporation. The lease provides for 200,000 cubic feet of gas for free each year. Any excess is chargeable to the City at the prevailing fuel rate. Copies of previous years billing for being over the 200,000 cubic feet were on hand. \$1,357 for ten months in 2019. That bill was received on January 16<sup>th</sup>. Mr. Frazier added with the installation of the SRE building a 95% efficient heater was added. The other building has a Reznor. There are gas lines that go to other buildings and it is unknown if those were ever turned on at the terminal. You could see daylight under the doors so he installed new sweeps on the doors at the terminal building. The last airport manager was looking at evaluating consumption to see why it was so high. Mr. Fratus added he had notes where the previous airport manager was keeping track of usage and in August 2019, usage was high and it was a warm month. Mr. Crouch suggested leaks.

**3. Pennsylvania Historical Museum Commission**

He and the Mayor met with Bill Callahan and Marilyn Black the Oil Region Alliance (ORA) Vice President of Heritage

Development. The meeting basically addressed the renovation of City Hall and the steps the city would need to take for grant funding. An inspection was done of the outside of City Hall. The first step is obtaining a cost estimate of the project from an architect with historical preservation experience. There is a firm the City can reach out to in Seneca with local experience on the Ida Tarbell House and Scheide House. Marilyn has offered her assistance with the process and paperwork. The project would cover a variety of repairs to City hall including siding, painting, foundation work, and handicap entrance. Neil and Marilyn toured the Scheide House which ORA took over from the School District with the goal of bringing the building in to compliance with modern safety and construction code. Adapting the house to serve as a cultural preservation center and hosting non-profit organizations including a branch office for ORA. The building rehab is being paced to allow first floor occupancy in early 2021.

#### 4. Transportation Committee Meeting – February 13<sup>th</sup>

Attending were Crawford County Planning Commission (CCPC) along with Northwest Commission, and Public Works Director Braun. There was a discussion on the status of the South Perry Street Bridge and its demolition. Zack Norwood from the CCPC agreed to contact PennDot to see if the process could be speeded up. It is scheduled to be taken down in 2021. Ideas discussed included a covered walking bridge. Zack Norwood offered to help find the money available. City bridge inspections were discussed. The rep from Northwest Commission offered to go around with Patrick to document things and help us in any way that we needed.

#### 5. Ordinance & Mobile Homes

After a discussion with Building Inspector Tim Lorenz current City ordinance flat out prohibits mobile homes within the City and no one has ever challenged it. In 1976 the Federal Government required all mobile homes to be HUD certified in order to create affordable housing for lower income. In today's standards we would likely an appeal if a permit was denied. In order to avoid potential litigation the City authorized a double wide to be installed on North Perry Street a few years ago and it wasn't without opposition. Its' a matter of regulating them instead of prohibiting them. We need to establish some guidelines. Attached in the packets was a recommendation from the Crawford County Planning Office February 2018, CCPC recommended the City put in simple language for guidelines. This can be discussed with the Solicitor.

6. Municipal Recycling Program Grant

The scope of work for the project was provided to Council. One of the questions talked about was whether the roof was covered and it is part of the project.

*Motion by Mr. Frazier, second by Mr. Stromdahl and carried unanimously to accept the Manager's Report as submitted.*

**OPERATIONAL REPORTS**

**BUILDING / ZONING**

No comments

**FINANCE**

Mr. Peden thanked Mrs. Durstine for including the Year-To-Date Budget Report and asked if Council could get on and see more line items. Mrs. Durstine confirmed she can create inquiry only logins for Council. Mr. Gordon wondered since the worksheets have been changed for the way we are allocating Public Works if there was a way to get at least a monthly report to compare to what was already transferred to see how that will all wash out at the end of six months. Mrs. Durstine confirmed that Garage Clerk Lisa Pearson has those done and will include them in the monthly finance report.

**FIRE**

Mr. Crouch thanked True Value for the new saws.

**HR/RISK MANAGEMENT**

No comments

**POLICE**

Chief Legoullon confirmed for Mr. Peden that it is ok to include names in his reports as they are already public information by the time Council receives them.

**PUBLIC WORKS / WATER / WASTEWATER**

Mr. Frazier addressed Mr. Fratus about when Public Works is plowing at the Airport. He went on to say, in the Manager's Office there are two handheld radios. PW needs to take 122-9 with notes that they are out on the field for maintenance. The PW report stated they were surprised by a helicopter. They need to announce that basically they are man on the field periodically as part of the safety aspect.

*Motion by Mr. Gordon, second by Mr. Crouch and carried*

**MINUTES OF BOARDS & COMMITTEES**

unanimously to accept the operational reports.

Motion by Mr. Frazier, second by Mr. Stromdahl and carried unanimously to accept the minutes of the Benson Memorial Library 1/21, Housing Authority 1/21, and Planning Commission 12/5 & 1/9.

**RATIFICATION OF BILL LISTINGS**

Motion by Mr. Gordon, second by Mr. Frazier and carried unanimously to accept the three warrants as presented, 1/24 \$21,254.57, 1/27 \$21,558.13, & 2/7 \$67,679.05.

**OLD BUSINESS**

Board & Commission Appointments

Mr. Fratus passed out information. Two were lost for the Zoning Hearing Board and one was gained for the Civil Service Commission.

Resignations from Zoning Hearing Board

Motion by Mr. Frazier, second by Mr. Stromdahl and carried unanimously to accept with regret the resignations of Linda Thomas and Tim McCandless from the Zoning Hearing Board.

Mr. Peden announced Mrs. Stromdahl has applied for the opening on the Civil Service Commission.

Appointment to the Civil Service Commission

Motion by Mr. Frazier, second by Mr. Stromdahl and carried unanimously to appoint Angela Stromdahl to the Civil Service Commission.

The role of the Civil Service Commission were discussed and Mr. Gordon clarified that Council would approve the rules and then the commission would administer them. Mrs. Durstine confirmed the board has three members with one alternate so it would be at a quorum with the two current members, John Frye and Nicole Schmidt.

Next was the recommendation of the City Manager for appointments to the Airport Advisory Board.

Appointments to the Airport Advisory Board

Motion by Mr. Crouch, second by Mr. Gordon, to vote on the appointments separately, vote as follows:

Mr. Crouch, Mr. Gordon, Mr. Peden – Yes  
Mr. Frazier, Mr. Stromdahl – No

Mr. Stromdahl thought they could all be combined.

**Shawn Roessner**

Motion by Mr. Crouch second by Mr. Gordon, and carried unanimously to appoint Shawn Roessner to the Airport Advisory Board.

Mr. Peden read highlights of Mr. Roessner's application. He is a professional pilot – UPS Airlines August 2019 to the present. He was a

military aviator and corporate pilot and a certified flight instructor. He has a Bachelor of Science in Professional Aeronautics and is a member of the Titusville Aero Club.

**Mike Pedensky**

*Motion* by Mr. Gordon, second by Mr. Crouch, to appoint Mr. Pedensky, vote as follows:

Mr. Peden, Mr. Gordon, Mr. Stromdahl, Mr. Crouch – Yes  
Mr. Frazier – No

Mr. Peden read highlights of Mr. Pedensky's application. He is a private certified pilot. He is employed at Oil Creek Plastics and is a member of the Titusville Aero Club.

**Jack Graham**

*Motion* by Mr. Crouch second by Mr. Gordon, and carried unanimously to appoint Jack Graham to the Airport Advisory Board.

Mr. Peden read highlights of Mr. Graham's application. He is from North East. He works for North East Heating. He's been active at the Airport in the Model Air Club and has a lifelong commitment with aviation.

**Jim Kuhn**

*Motion* by Mr. Gordon, second by Mr. Crouch, to appoint Mr. Jim Kuhn, vote as follows:

Mr. Gordon, Mr. Stromdahl, Mr. Crouch, Mr. Peden – Yes  
Mr. Frazier – No

Mr. Peden read highlights of Mr. Kuhn's application. He has been involved with the airport for the past 30 years. He is a private pilot. He has a degree in Business Administration and belongs to various associations within the State.

**Gail Bean**

*Motion* by Mr. Crouch second by Mr. Gordon, and carried unanimously to appoint Gail Bean to the Airport Advisory Board.

Mr. Peden read highlights of Mr. Bean's application. He had been involved as President out at the Airport last year until the City dissolved the Authority. He is the President of the Titusville Aero Club. He is a private pilot and a licensed instructor for the past 14 years.

**John Shaffer**

*Motion* by Mr. Crouch, second by Mr. Gordon, to appoint Mr. John

Shaffer to the Airport Advisory Board, vote as follows:

Mr. Peden, Mr. Crouch, Mr. Stromdahl, Mr. Gordon – Yes  
Mr. Frazier – No

Mr. Peden read highlights of Mr. Shaffer's application. He has been involved with the Aero Club. He is an independent contractor.

**Ken Hartley**

*Motion* by Mr. Gordon, *second* by Mr. Crouch, to appoint Mr. Ken Hartley to the Airport Advisory Board, vote as follows:

Mr. Crouch, Mr. Stromdahl, Mr. Gordon, Mr. Peden – Yes  
Mr. Frazier – No

Mr. Peden read highlights of Mr. Hartley's application. He is an industrial electrician and master mechanic since 1962. He has a strong background with electrical control systems, hydraulic systems, and plumbing. He has been involved with the Airport for the past several years volunteering his time and effort for maintenance projects.

As no terms were assigned with the above motions, a short discussion was held regarding how many positions would be assigned to each expiration year.

*Motion* by Mr. Crouch, *second* by Mr. Gordon, to make Jim Kuhn, Gail Bean, and Mike Pedensky 5 years, Shaun Roessner and Jack Graham 2 years, and John Shaffer and Ken Hartley 3 years as discussed, vote as follows:

Mr. Crouch, Mr. Stromdahl, Mr. Gordon, Mr. Peden – Yes  
Mr. Frazier – No

Civil Service Rules  
Police & Fire

Mr. Peden relayed that Council is reviewing the statutes that were approved in December 2019. Both Chiefs presented their concerns of what they would like to see changed in the standards.

POLICE

Chief Dustin LeGoullon addressed four points:

1. Section 2.11 – Appointments of Examiners

This section addresses that the responsibility lies on the Board to determine who is on the oral board. He would prefer this be set in stone beforehand. He thinks we can influence that and it shouldn't be strictly up to the board.

2. Section 3.10 – General Examination Requirements

This section addresses what the totality of the scores of individuals would be. The packet recommends the score be made up of 70% of the written exam and 30% of the oral exam. He believes the interview should be weighed a lot

heavier because there are a lot of people who take tests and may do poorly or well at them but just because you are a good test taker doesn't necessarily mean that you're going to be a good officer. His recommendation is to move those percentages to 60/40. Types of information on the test as well as the format of interviews were discussed.

3. Section 3.11 – Physical Agility Testing

This goes back to previous discussion. Under the first paragraph it allows the board to designate who is going to set up the physical exam. He believes that the Department and he as the Chief should be responsible for that. They would use standards that are set and not arbitrary. There was discussion regarding if an officer was hired with a disability and confirmation that the standards would not change from applicant to applicant.

4. Section 4.6 – General Examination Requirements

This talks about a promotional test and again it goes along to previous discussion. In this paragraph it states that the written examination should make up 60% of an individual's score and 40% of it should be the oral exam. He again believes that the oral exam should be weighted heavier and proposes 50/50. Preference/points given for past performance and highlights of their career were discussed. Applicants are not permitted to have a written reprimand on their record within the last year.

*Motion* by Mr. Gordon second by Mr. Frazier, and carried unanimously to instruct the Manager and the Solicitor to create a Resolution amending the packets.

**FIRE** Chief Joe Lamey addressed multiple points:

1. Chapter 5 – Promotion from Part-Time to Full-Time Firefighter

The area of greatest concern for him is in the idea of the promotion from a part-time to full time firefighter. He would like to see the promotion moved a step forward to First Relief Driver. First Relief Drivers by contract are given 2080 hours which he considers a permanent part time position with full time hours.

Other points would require discussion with the Civil Service Commission.

2. Change minimum age from 21 to 18. He sees kids in school that come to the fire station every year to do fire safety stuff and then between 18 and 21 they have to go pick something to do. It was a comfort level the previous Commission did not have.

3. Section 3.11 - Physical agility testing. He thinks when it comes

to proctoring the exam he thinks the Department should control the test not by the board.

4. Section 3.21 – Probationary Period

The Chief is requesting it match the contract Section 27 page 13 that "All new firefighters shall have a 1 year probationary period."

*Motion* by Mr. Gordon *second* by Mr. Frazier, and carried unanimously to instruct the Manager and the Solicitor to create a Resolution.

*Email Archiving*

Interim Manager Fratus reviewed the details of the Barracuda Message Archiving Service that were discussed at the last meeting. All in and outgoing messages are saved regardless whether they are deleted by users. He confirmed for Mr. Gordon that more than one administrator can be on the system.

*Motion* by Mr. Gordon *second* by Mr. Crouch, to go with the Barracuda System with at least two administrators and for the protection of the offices in town should not be the Finance Director.

There was a short discussion regarding where to pay the bill from. Mr. Gordon asked divided by department or prorated by the number of employees.

Mr. Stromdahl asked why council didn't want the Finance Director to be the administrator. Mr. Crouch replied you don't want someone with access to the finances having control over the email. Mr. Stromdahl stated she was also the IT person. Mr. Gordon said it is a security breach in his opinion. Mr. Frazier asked which positions council was recommending to be administrator. Mr. Gordon said that would be up to the manager.

The service will be paid from the Contracted Services Line Items by the number of email addresses/employees in each Department.

Vote as follows:

Mr. Crouch, Mr. Gordon, Mr. Peden – yes

Mr. Frazier, Mr. Stromdahl - no

*City Council Chromebooks*

Neil presented a quote for HP Chromebooks for \$209 which Diana Durstine said was the best price through a local contractor.

*Motion* by Mr. Crouch, *second* by Mr. Gordon and carried unanimously to purchase the Chromebooks.

Discussion followed about what line item to purchase from. Mr. Peden would like it to be under Council expense, possibly under subscriptions. If the line item is over at the end of the year then it can be balanced. Mr. Gordon brought up that this will be an ongoing expense not just a one-time deal.

Oil Creek Township Bulk Water Agreement

Mr. Fratus and Mr. Winkler met with them and they would like some changes to the wording relating to the meter repairs. Mr. Frazier asked if it was a 6" or 8" meter. Mr. Winkler said it will remain 8" but it's a 6" rate.

Auditors Contract

Council had a presentation from Felix and Gloeckler last week. Mr. Gordon thought that the responses to their questions from the current auditors were inadequate.

Motion by Mr. Gordon, second by Mr. Crouch for City Solicitor to break the contract. Vote as follows:

Discussion: Mr. Frazier did not agree, he thought Mr. Gordon's presentation to the auditors was somewhat unprofessional and rude. He felt they were doing their job.

Mr. Peden asked how soon would we need a new auditor on board to begin last year's audit. Diana stated they usually start the last week in January so it will be a push to get someone in by April.

Mr. Crouch, Mr. Peden, Mr. Gordon – yes  
Mr. Stromdahl, Mr. Frazier - no

**NEW BUSINESS**

Resolution No. 7  
Recognized Organizations

Discussion about the resolution. Neil has talked with several organizations and has been in touch with the Solicitor in adding those to the resolution. Mr. Gordon mentioned OC & T be added and Neil thought United Way.

Motion by Mr. Frazier, second by Mr. Gordon and carried unanimously to table until other organizations have been contacted and added.

Resolution No. 8  
Repealing No. 9 of 2019 –  
Short Term Sewer Investment

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO REPEAL RESOLUTION NO. 9 OF 2019 – SHORT TERM SEWER INVESTMENT.

Discussion: Mr. Peden, Resolution No. 9 authorized the City to purchase a CD from Farmer's National Bank in the amount of \$1.5 million to retire outstanding long term debt of the City. Loan payment made every month \$15,010 until 2032. If City Council determines in the next couple months that they don't want to pay off the debt because of the low interest but keep that money in reserve fund for emergencies, can the money be used for that or is it restricted to pay off debt. Mr. Winkler stated that if they repealed the resolution it's no longer restricted to paying off the debt. Mr. Stromdahl asked if the interest compounds quarterly and Diana responded that it does. Mr. Frazier said he would like to see us pay off some debt. He asked how much to pay off the loan. Diana replied that the amount of the CD plus reserve from the sewer fund of \$700,000 would pay off the \$2.1 mil loan. There was discussion back and forth about paying off the loan versus saving the money. Mr. Gordon brought up that fees were assessed to users some time

ago and they should be refunded or the bills reduced. Mr. Crouch reiterated that we don't have this reserve because we've been frugal we have it because we've been overcharging the residents on the sewer that was supposed to go away in 2013.

Motion by Mr. Crouch, second by Mr. Gordon to pass Resolution No. 8 of 2020. Vote as follows:

Mr. Peden, Mr. Gordon, Mr. Crouch – yes  
Mr. Stromdahl, Mr. Frazier - no

*Community Center  
Apartment Rental*

Council received a residential lease for the apartment at the Senior Center/Tyc-Toc building for review. Mr. Peden suggested that the number of occupants should not exceed two, it is not designed for a family. The upstairs should be smoke-free and no pets allowed except a service animal.

*Motion by Mr. Frazier, second by Mr. Stromdahl, and carried unanimously to update the lease agreement with above changes.*

*City Hall Renovation*

Mr. Peden passed out a memo to Council. He had the opportunity to meet with Bill Callahan of the PHMC on the prospect of getting City Hall renovated. The siding is coming off, the ramp is not ADA compliant. Renovation could include redoing all the siding, foundation work, and roof work. Grading around the building to move water away from foundation. Application is due in March which seems out of reach for this year. His recommendation was to hire an architect that historic preservation experience not an engineer. Structures out of Cranberry did the Tarbell House and the Scheide House. Marilyn Black has offered her expertise in anything we do. Funding is a 50/50 match. We would be reimbursed for expenses. This could be a long range goal for us to start funding because it is a two-year project. Council would need to authorize the City Manager to make contact with architects and discuss the scope of work we would want and get quotes. Mr. Gordon brought up the fact that this is for primarily outside work, should we be looking at doing windows? Mr. Frazier mentioned looking at a previous grant that restricted certain materials being used (Preserving/Saving America's Treasures). A ramp was in the works for inside the building from the parking lot into the hallway that was formerly part of the Treasurer's Office. Mr. Gordon stated we should also look at renovating inside to make space more efficient as well. Mr. Peden mentioned that there is a trust available through PNC that is available for interior only.

*Motion by Mr. Gordon, second by Mr. Crouch and passed unanimously to instruct the City Manager to meet with architectural firms to discuss the scope of the project and secure a quote.*

*Airport Manager*

City Council cannot accept the resignation of anyone but the City Manager so no motion or vote needs to be done on this item.

Purchasing Policy

Mr. Peden stated he did not have any issues with the purchasing policy Council was provided and he understands where we are required to put items out to bid but we should establish set rates for employees that are going on trips for meals (does not include tips). No one should be spending their own money and coming back for reimbursement. We should use purchase requisitions for all purchases over a certain amount such as \$50 or \$100.

Mr. Gordon asked if this policy was adopted by Council.

Mr. Peden asked about the procedure for employees going to conferences. He stated that no member of Council should have a City credit card in their name.

Council would like the manager and finance director to look into per diem rates of other cities and come back to them about this.

City Manager Ad

Mr. Gordon stated that Council had talked about advertising for a permanent city manager at their first organizational meeting at the end of a 90-day period so if they are sticking with that plan they would need to figure out the advertising date. Mr. Peden asked the HR Department to put something together for Council's approval.

Nepotism

Mr. Gordon would like a policy written in regard to council members sitting on other boards and authorities. He would like the City Manager and Solicitor to work on a resolution for this.

City Property Moratorium

The city has a number of properties that are for sale. Mr. Gordon proposes that Council put a moratorium on any transfers or sales of those properties until Council has time to come up with a plan to optimize the use of those properties.

*Motion by Mr. Gordon, second by Mr. Crouch and carried unanimously to put a moratorium on the transfer and sale of city property.*

Appointment to Airport Advisory Board

*Motion by Mr. Gordon, second by Mr. Crouch and carried unanimously to appoint Mr. Crouch to the Airport Advisory Board.*

Wastewater Treatment Plant – Chapter 94 Report

See above for presentation from Jack Rae, Gannett Fleming, Inc.

*Motion by Mr. Stromdahl, second by Mr. Frazier and carried unanimously to authorize Gannett Fleming to prepare the Chapter 94 Report.*

**PUBLIC INPUT**

Jeremy Brandon spoke about the Moose Club activities and community involvement, their donations to the Fire and Police Departments, and he is the community service chairman. First Responders Appreciation Night on April 24 this year.

Tammy Champion, 418 W. Main St. – asked about the cost of the Chromebooks. City Hall renovations cost. Nepotism policy clarification that typically Council has one member sit on each board/authority, that is a non-voting seat. Airport Advisory Board – who will hold the checkbook for that – City. Are there details on the

role of the Board and their duties?

**COMMENTS BY MAYOR AND COUNCIL**

Mr. Crouch would like to have it added to the next meeting to discuss having voting at any meeting. Solicitor said it would need published.

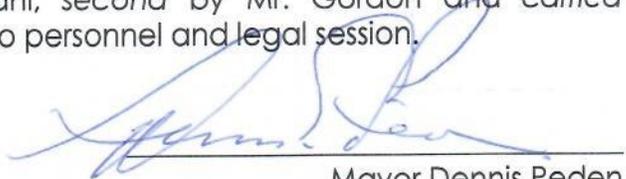
Mr. Gordon requested to break into a personnel session with the City Manager after the meeting.

Mr. Peden would like to meet with the Solicitor pertaining to the Diamond Street property.

**ADJOURNMENT**

*Motion* by Mr. Stromdahl, *second* by Mr. Gordon and *carried unanimously* to adjourn to personnel and legal session.

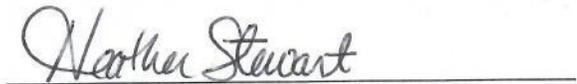
**APPROVED BY COUNCIL**



Mayor Dennis Peden

THIS 2 DAY OF March, 2020

I hereby certify the foregoing to be a true and correct copy of the minutes of the Meeting of City Council of February 17, 2020.



Heather Stewart  
Recording Secretary