



# CITY OF TITUSVILLE

## City Council Meeting Proceedings April 20, 2020

<b>CALL TO ORDER</b>	The regular meeting of Titusville City Council was called to order by Mayor Peden in the City Manager's Office at City Hall at 7:00 p.m.
<b>INVOCATION</b>	Mayor Peden – moment of silence
<b>ROLL CALL</b>	Mayor Dennis Peden, Deputy Mayor Jon Crouch, Councilman Roger Gordon, Councilman Jay Witosky, Councilman William McCrillis were present.
<b>ADDITIONS OR CORRECTIONS TO THE AGENDA</b>	None
<b>APPROVAL OF PREVIOUS MEETING MINUTES</b>	<i>Motion</i> by Mr. Witosky, <i>second</i> by Mr. McCrillis and <i>carried unanimously</i> to accept the meeting minutes for April 6, April 13, and April 13 Emergency Virus Meeting as submitted.
<b>PROCLAMATIONS</b>	National Library Week – Benson Memorial Library Arbor Day – Friday April 24 Read by Mayor Dennis Peden.
<b>APPROVAL OF REPORTS MANAGER'S REPORT</b>	City Manager Neil Fratus reported on Diamond Street property for TRA putting an ad for bids out on the demolition of the building, CARES Act Funding – Titusville Airport was awarded funding in the amount of \$20,000, the Civil Service conducted testing for minuteman position in the Fire Department on April 18, Public Works WWTP pump to drain chlorine tanks in need of repairs which will be handled by employees, department head meeting regarding new order from Governor for wearing masks, CD at Farmer's National Bank.  <i>Motion</i> by Mr. Gordon, <i>second</i> by Mr. Crouch and <i>carried unanimously</i> to accept the manager's report.
<b>OPERATIONAL REPORTS</b>	<b>BUILDING/ZONING</b>  No comments  <b>FINANCE</b>  No comments  <b>FIRE</b>  No comments  <b>POLICE</b>  No comments

**PUBLIC WORKS / WATER / WASTEWATER**

No comment

**TREASURER**

No comment

*Motion* by Mr. McCrillis, *second* by Mr. Crouch and *carried unanimously* to accept the operational reports.

**OLD BUSINESS**

*Resolution No. 12 of 2020  
Strategic Management  
Planning Program*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AUTHORIZE PARTICIPATION IN THE STRATEGIC MANAGEMENT PLANNING PROGRAM OFFERED BY THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

*Motion* by Mr. Gordon, *second* by Mr. Witosky and *carried unanimously* to accept Resolution No. 12 of 2020 to authorize the City Manager to prepare an RFP for an operational audit of the City of Titusville not to exceed the amount of \$15,000.

**NEW BUSINESS**

*Paving Bid Award*

Core work is from West Spruce Street from Monroe to Spring Street, Petroleum Street from Main to Spruce, East Bloss from Dairy to Allen, and Park Avenue from Brook Street to Overlook Drive. We received six bids with Cross Paving coming in with the low bid. Public Works Director Patrick Braun recommended to accept low bid.

Mr. Peden asked Patrick to explain the bid package with the optional work and how the bid is awarded. Patrick explained that the bid has to be bid based on core work and then whatever is left over in the budget will be used for as many options as can be done. Mr. Peden asked City Manager to explain the handicap curb plates that need to be purchased before paving can begin. The seventy-six plates needed were not budgeted for so the money for the paving normally could be used to pay for those but because it was not included in the bid they could not be this year. CDBG funds could be used to pay for those but it would need to be a separate bid. CDBG funds can also be used for paving but it has to be separate from Liquid Fuels because of wage rates.

*Motion* by Mr. Gordon, *second* by Mr. Crouch and *carried unanimously* to award the bid for the 2020 Paving Package to Cross Paving.

**PUBLIC INPUT**

Mr. McCrillis asked who determined what streets needed to be paved. Patrick stated that he and the Streets Supervisor Norm Thomas determine that.

**COMMENTS BY MAYOR AND COUNCIL**

Mr. Gordon stated that the first several minutes of the meeting were not streamed live but residents can go back and watch the entire meeting later that evening.

Mr. McCrillis stated that the City needs to think about seniors.

Mr. Crouch thanked the citizens and encouraged them to keep their heads up.

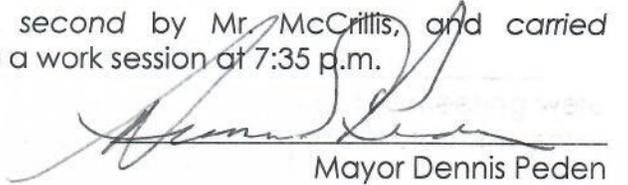
Mr. Peden clarified that any decisions the City makes regarding the pandemic is very limited in authority as we go by the orders from the State. At no time would any of the people on Council make decisions based on money over the health of its citizens.

**ADJOURNMENT**

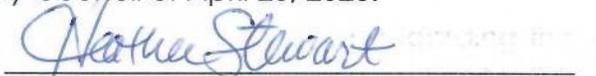
Motion by Mr. Witosky, second by Mr. McCrillis, and carried unanimously to adjourn to a work session at 7:35 p.m.

**APPROVED BY COUNCIL**

THIS 4<sup>th</sup> DAY OF May, 2020

  
Mayor Dennis Peden

I hereby certify the foregoing to be a true and correct copy of the minutes of the Meeting of City Council of April 20, 2020.

  
Heather Stewart, Recording Secretary