



CALL TO ORDER

The meeting of Titusville City Council was virtually called to order by Mayor Peden in the City Manager's Office at City Hall 7:00 p.m.

MOMENT OF SILENCE

ROLL CALL

Members of Council participated virtually via the City's phone system Vonage. Present were Mayor Dennis Peden, Deputy Mayor Jon Crouch, Councilman Roger Gordon, Councilman Jay Witosky, and Councilman William McCrillis.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Mr. Crouch added United Way.

APPROVAL OF PREVIOUS MEETING MINUTES

Meeting minutes for March 16, March 21, and March 23.

Motion by Mr. McCrillis, second by Mr. Witosky, and carried unanimously to accept the minutes as presented.

APPOINTMENTS TO CIVIL SERVICE COMMISSION

Council elects to appoint Gary Thomas and Melissa Elliott to the Civil Service Commission for a term of four years.

Motion by Mr. McCrillis, second by Mr. Crouch, and carried unanimously to appoint Gary Thomas to the Civil Service Commission.

Motion by Mr. Witosky, second by Mr. McCrillis, and carried unanimously to appoint Melissa Elliott to the Civil Service Commission.

**APPROVAL OF REPORTS
MANAGER'S REPORT**

City Manager Neil Fratus updated Council on several issues in his Manager's Report, including Pitt dorms, South Perry Street Bridge, Diamond Street Property, City Hall Server, Audit, Phone System Change, Public Works Issues, and COVID-19. Other avenues are being investigated for advertising the Pitt dorms. The owner of the Diamond Street property is planning on signing the agreement and sending it back. He has a deadline of May 1, 2020. Photos of Perry Street Bridge were taken by the Public Works Director and sent to the County for PennDOT. The next step will be to put it out to bid for tearing down. The City Hall Server is outdated – 2003 and will no longer be able to accept updates. This needs to be remedied as it compromises security of information. Kurelowech has estimated it will be between \$6,000 and \$9,000. We have started the audit for 2019 and can expect to be done about June. The City has recently switched from the 8x8 system to Vonage which has video conferencing capabilities and with all the restrictions on gathering it enables Council to still have meetings. The Wastewater Treatment Plant had some issues with a pump because of the rainwater. There were a couple water leaks on Elm and Linden Streets. COVID-19

update: there are currently 9 cases reported in Crawford County. There have been 314 tests taken and 279 have come back negative. Residents are reminded that they can still pay their water and tax bills using the drop boxes or the bank.

Mr. Peden stated that regarding the purchase of a server, Council has a halt on all capital purchases until the budget is straightened out so Neil would need to get three quotes on a server to be ready once purchases are approved.

Motion by Mr. Crouch, second by Mr. Witosky, and carried unanimously to accept the Manager's Report.

REMOVAL OF FORMER CITY MANAGER FROM BANK ACCOUNTS

As a formality for the bank they need to see meeting minutes that remove Larry Manross from the bank account.

Motion by Mr. Crouch, second by Mr. McCrillis, and carried unanimously to remove the former City Manager's name from the bank accounts.

SCHOOL RESOURCE OFFICER

Agreement has been written and gone over by Police Chief and City Manager. It is now being revised by School District.

Motion by Mr. Witosky, second by Mr. McCrillis, and carried unanimously stating that the City intends to hire a School Resource Officer based on an agreement with the School District.

POLICE/FIRE PENSION REFUNDS

Previous administration incorrectly withheld or failed to withhold pension on overtime and longevity so the police and fire pensions owe money to some employees and some employees owe money to the pension. Because this was not the fault of the employees the City will pay the monies owed to the pension funds.

Motion by Mr. Crouch, second by Mr. Witosky, and carried unanimously to pay back the respective pension funds out of the pension line item.

COUNCIL BILL NO. 1 OF 2020 SEWER READINESS FEE REDUCTION

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE NO. 927, SEWER RENTAL CHARGES, SECTION 927.03, TO REVISE THE SEWER READINESS TO SERVE CHARGE FOR A FIVE/EIGHTH INCH WATER METER.

Motion by Mr. McCrillis, second by Mr. Crouch, and carried unanimously to introduce Council Bill No. 1 of 2020 on 1st reading.

Discussion: Sewer rates should have been lowered after the debt was paid that was the cause of the increase. The debt was paid off in 2013.

SPECIAL EVENT APPLICATION OIL VALLEY LIGHTNING SOFTBALL TOURNAMENT

Date change from original application to July 24-26, 2020.

Motion by Mr. McCrillis, second by Mr. Witosky, and carried

unanimously to approve the event application for Oil Valley Lightning Softball Tournament contingent upon the state being re-opened and they must follow mandates by the state.

UNITED WAY

Terri Wig requested a proclamation for National United Way Day on April 13, 2020.

COMMENTS BY MAYOR AND COUNCIL

Mr. McCrillis thanked everyone in the City for their efforts and consideration. He applauded the School District for meals, Chromebooks, and online classes.

Mr. Witosky seconded his sentiments and thanked Roger Gordon and his wife for coordinating the mask efforts.

Mr. Crouch dittoed previous comments and added thanks to all city employees and citizens.

Dennis Peden asked that landlords reduce their rent by \$15 if they include the water bill in the rent. He thanked Roger and Neil for working on the phone system. He reminded residents that park equipment and picnic tables are not being cleaned so please stay off of them.

Neil Fratus updated Council on the Nixle Emergency Alert System and its capabilities.

ADJOURNMENT

Motion by Mr. Crouch, second by Mr. Witosky, and carried unanimously to adjourn at 7:44 p.m.

APPROVED BY COUNCIL

THIS 20 DAY OF April, 2020


Mayor Dennis Peden

I hereby certify the foregoing to be a true and correct copy of the minutes of the Meeting of City Council of April 6, 2020.


Heather Stewart
Recording Secretary