



MEMBERS PRESENT

Mayor Peden, Deputy Mayor Crouch, Councilman Gordon, Councilman McCrillis, and Councilman Witosky

MANAGER'S REPORT

City Manager Neil Fratus updated City Council on the following issues: the dumpster at the WWTP will be removed from the site for the time being; Public Works Director Patrick Braun has submitted his resignation effective May 29, 2020; CDBG-CV funds and how they will be distributed; City Hall renovation estimates; re-opening of City Buildings is by appointment only; and the water meter used for selling bulk water to Pleasantville needs replaced.

Discussion for certain items in Manager's Report:
Mr. Gordon asked who sets the guidelines for who will be eligible to receive the CARES Act CDBG funds, the City or TRA? He later commented on the re-opening of City parks that he feels the outside is safer and supports opening them 100%.
Mr. Peden stated that he would like the City Manager to prepare a memo for the auditors in regard to other vendors not providing quotes for a new meter since three quotes are required for purchases of that amount according to the purchasing policy.

Motion by Mr. Witosky, second by Mr. Crouch and carried unanimously to accept the Manager's Report as submitted.

OLD BUSINESS

Council Bill No. 1 of 2020 – 2nd
Reading
Sewer Readiness to Serve

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE NO. 927, SEWER RENTAL CHARGES, SECTION 927.03, TO REVISE THE SEWER READINESS TO SERVE CHARGE FOR A FIVE/EIGHTH INCH WATER METER.

Motion by Mr. McCrillis, second by Mr. Gordon and carried unanimously to adopt Council Bill No. 1 of 2020 on second reading.

NEW BUSINESS

Resolution No. 17 of 2020
Citizen Participation Plan
CDBG-CV

A RESOLUTION OF THE CITY OF TITUSVILLE ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CITIZEN PARTICIPATION PLAN.

Motion by Mr. Crouch, second by Mr. Witosky to approve Resolution No. 17 the Citizen Participation Plan for CDBG vote as follows:

Mr. Peden, Mr. McCrillis, Mr. Crouch, and Mr. Witosky – yes
Mr. Gordon - no

Resignation of City Solicitor

The City Manager received a resignation letter from City Solicitor Rich Winkler effective immediately, and dated May 6, 2020. No reason was given.

Motion by Mr. Crouch, second by Mr. McCrillis and carried unanimously to accept Rich Winkler's resignation as City Solicitor.

PROCLAMATION

Mayor Peden read a proclamation for National Police Week and

CITY OF TITUSVILLE

City Council Work Session Proceedings **May 11, 2020**

asked residents to turn on their porch lights at 8 p.m. on Friday May 15 to show support.

ADJOURNMENT TO LEGAL SESSION

APPROVED BY COUNCIL

THIS 18th DAY OF May, 2020



Mayor Dennis Peden

I hereby certify the foregoing to be a true and correct copy of the minutes of the Meeting of City Council of May 11, 2020.



Heather Stewart
Recording Secretary

CITY COUNCIL OF THE CITY OF TITUSVILLE

ORDINANCE NO. 1 OF 2020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA TO AMEND ARTICLE NO. 927, SEWER RENTAL CHARGES, SECTION 927.03, TO REVISE THE SEWER READINESS TO SERVE CHARGE FOR A FIVE / EIGHTH INCH WATER METER.

WHEREAS, the City Council of the City of Titusville has adopted various regulations related to City sanitary sewer system, including Article 927 which imposes various sewer rental charges; and

WHEREAS, City Council has determined that it is economically feasible to reduce the Sewer Readiness to Serve Charge for a five / eighth inch water meter size as provided herein.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by authority of the Council of the City of Titusville, by Council assembled at a stated meeting, and it is hereby enacted and ordained by authority of the same:

SECTION I. Article 927, Section 927.03 (a) of the Codified Ordinances of the City of Titusville is hereby amended to revise the monthly Sanitary Readiness to Serve Charge for all properties or users discharging sanitary sewage who have a five / eighth inch water meter, from \$38.87 per month to \$23.87 per month.

SECTION II The appropriate change shall be made to reflect the above adjustment in Title 11, Administrative Fees, Chapter 191 of the Codified Ordinances of the City of Titusville.

SECTION THREE: All ordinances and resolutions inconsistent with this Ordinance are hereby repealed.

SECTION IV. Except as specifically amended by this Ordinance, all terms and conditions of the Codified Ordinances of the City of Titusville shall remain in full force and effect, unmodified. In particular, the Sewer Readiness to Serve Charge for all water meter sizes other than the five / eighth inch meter shall remain in effect, unmodified.

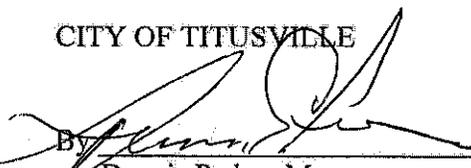
SECTION FIVE. This Ordinance shall take effect on June 1, 2020 for all sewer usage on and after that date. All outstanding bills for service prior to June 1, 2020 shall remain due and payable at the prior rate.

Enacted this 11th day of May, 2020.

ATTEST:



Neil Fratus, City Clerk

CITY OF TITUSVILLE

By _____
Dennis Peden, Mayor



RESOLUTION NO. 17 OF 2020
CITY OF TITUSVILLE, PENNSYLVANIA



CITIZEN PARTICIPATION PLAN ADOPTION

A RESOLUTION OF THE CITY OF TITUSVILLE ADOPTING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CITIZEN PARTICIPATION PLAN.

WHEREAS, The City of Titusville desires to comply with Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570-486(a)(6); and

WHEREAS, The City of Titusville has prepared the attached Citizen Participation Plan.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Titusville does hereby authorize the adoption and implementation of the Citizen Participation Plan and the CARES Act Waiver Addendum attached.

BE IT FURTHER RESOLVED, that the City Manager of the City of Titusville is directed to execute a certificate attesting to the adoption of this Resolution and to furnish a copy to the DCED.

ADOPTED this 11th day of May 2020.

ATTEST:

Neil Fratus, City Clerk

CITY OF TITUSVILLE

Dennis E. Peden, Mayor

Peden y Crouch y Gordon N Witosky y McCrillis y

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Titusville at its regular meeting on May 11, 2020 and said Resolution has been recorded in the Minutes of the City of Titusville and remains in effect as of this date.

