



<b>CALL TO ORDER</b>	Mayor Peden called the Regular Meeting to order.
<b>INVOCATION</b>	Moment of silence.
<b>ROLL CALL</b>	Mayor Peden, Deputy Mayor Crouch, Councilman Gordon, Councilman Witosky, and Councilman McCrillis.
<b>ADDITIONS OR CORRECTIONS TO AGENDA</b>	Mr. Peden added recycling center at Wastewater Treatment Plant.
<b>APPROVAL OF PREVIOUS MEETING MINUTES</b>	Minutes from April 20, April 27 Work Session and April 27 Virus Meeting  <i>Motion by Mr. Crouch, second by Mr. Gordon and carried unanimously to accept the minutes as submitted.</i>
<b>RESIGNATION FROM BOARD</b>	James Smith of the Zoning Hearing Board submitted his resignation letter to the City effective May 1, 2020.  <i>Motion by Mr. McCrillis, second by Mr. Crouch and carried unanimously to accept Mr. Smith's resignation from the Zoning Hearing Board.</i>  Mayor Peden thanked him for his service to the City (thank you card sent).
<b>MANAGER'S REPORT</b>	City Manager updated Council on COVID-19 numbers, Diamond Street demolition bids, Pump Station on Bank and Allen Streets needs a new pump, and High School Graduation possibly at the airport.  Mayor Peden stated that the City should be allowed to award the bid for the demolition on Diamond Street because the funds being used are old funds and the City was handling those. He also thinks the CARES Act money should come directly to the City. Mr. Peden asked about what amount of purchases needed to be approved by Council (purchasing policy was emailed to all of Council during the meeting).  <i>Motion by Mr. Gordon, second by Mr. Witosky and carried unanimously to accept the Manager's Report as submitted.</i>
<b>OLD BUSINESS</b> <b>POLICE/FIRE PENSION</b>	Because of erroneous payroll withholding or lack thereof by previous administration, City employees in the Police Department would owe money to the Pension Fund. Because it was not the employees' fault City Council feels that the City should cover these funds owed to the Pension. The amount is \$3,125.49.  <i>Motion by Mr. Witosky, second by Mr. Crouch and carried unanimously for the City to cover the cost of reimbursing the Police</i>

**COUNCIL LIAISONS TO  
BOARDS**

Pension Fund owed by officers.

- Planning Commission: Mr. Gordon
- Civil Service Commission: Mr. Witosky
- Board of Code Appeals: Mr. Crouch
- Board of Health: Mr. McCrillis
- Housing Authority: Mr. Peden
- Zoning Hearing Board: Mr. McCrillis

*Motion by Mr. Gordon, second by Mr. McCrillis and carried unanimously to place the above members of council on the boards listed as liaisons.*

**NEW BUSINESS**

**RESOLUTION NO. 16 OF 2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, WAIVING FOR A LIMITED PERIOD AS PROVIDED HEREIN THE PENALTY FOR LATE PAYMENT OF WATER, SEWER AND REFUSE ACCOUNTS AND WAIVING THE WATER DISCONNECTION NOTICE FEE FOR A LIMITED PERIOD OF TIME.

This resolution proposes to waive red tag fees for March, April, and May and to waive penalty for April and May due to COVID-19.

*Motion by Mr. Crouch, second by Mr. Witosky and carried unanimously to adopt Resolution No. 16 of 2020 waiving penalty and red tag fees for a limited time.*

**PML Resolution**

Pennsylvania Municipal League has adopted Resolution No. 7 of 2019 opposing legislation to eliminate local taxation structures without providing an alternate revenue source to replace lost revenue.

*Motion by Mr. Gordon, second by Mr. Crouch and carried unanimously to support PML's resolution.*

**PUBLIC INPUT**

James Elliott – 306 N. Franklin St. – Asked how much the City will be losing from Resolution No. 16. City Manager replied that the average amount collected per month on penalty is \$4,000, red tag fees \$2,800, and shut-off fees \$200.

**COMMENTS BY MAYOR AND  
COUNCIL**

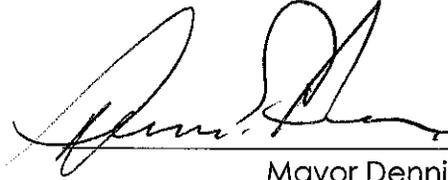
Mr. Witosky spoke regarding the dumpster at the WWTP, a citizen had tried to use it but was told he wasn't allowed. There should be official postings on the permissions down there.  
Mr. Peden said he had just been there and people are throwing construction materials in the brush piles and using the roll off dumpster to throw refuse and clothing, etc. in there. Signs will not work. Maybe there should be security cameras and the gate should be closed after hours. He would like City Manager to come up with a solution by next week.

**ADJOURNMENT TO EXECUTIVE  
SESSION**

Motion by Mr. Crouch, second by Mr. Witosky and carried  
unanimously to adjourn. Meeting ended at 7:45.

**APPROVED BY COUNCIL**

THIS 18<sup>th</sup> DAY OF May, 2020



Mayor Dennis Peden

I hereby certify the foregoing to be a true and correct copy of the  
minutes of the Meeting of City Council of May 4, 2020.



Heather Stewart  
Recording Secretary

**CITY OF TITUSVILLE  
CRAWFORD COUNTY, PENNSYLVANIA  
RESOLUTION NO. 116 of 2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TITUSVILLE, CRAWFORD COUNTY, PENNSYLVANIA, WAIVING FOR A LIMITED PERIOD AS PROVIDED HEREIN THE PENALTY FOR LATE PAYMENT OF WATER, SEWER AND REFUSE ACCOUNTS AND WAIVING THE WATER DISCONNECTION NOTICE FEE FOR A LIMITED PERIOD OF TIME.

WHEREAS, Sections 923.09, 927.06 and 929.06 of the Codified Ordinances of the City of Titusville impose a penalty of 10% on all water, sewer and refuse accounts unpaid after the due date;

WHEREAS, a charge of \$40 is imposed on any water account for which a service disconnection notice must be provided due to delinquency in payment; and

WHEREAS, due to the Covid-19 emergency, residents of the City of Titusville have suffered economic impact and in some cases loss of employment and as a result the City Council of the City of Titusville has determined to forgive and waive the above charges for a limited period of time in order to assist city water, sewer and refuse customers.

NOW, THEREFORE, it is resolved as follows:

RESOLVED, that the penalty of 10% on water, sewer and refuse service accounts unpaid after the due date for the months of April and May, 2020 only is hereby waived. No other fee or penalty related to water, sewer and refuse billings is waived.

FURTHER RESOLVED, that the disconnection fee or "red tag" fee for any such notices provided to delinquent water customers during the months of March, April and May is hereby waived. No other fee or penalty is waived by this Resolution; and

FURTHER RESOLVED, that beginning with the month of June, 2020, all penalties and fees for late payment of water, sewer and refuse charges shall be effective and shall be due and payable as provided in the Codified Ordinances of the City of Titusville.

Enacted this 4<sup>th</sup> day of May, 2020.

ATTEST:

Neil Fratus  
Neil Fratus, City Clerk

City of Titusville  
By Dennis Peden  
Dennis Peden, Mayor